

ST. ANTHONY SCHOOL

GRADES 6-12

PARENT/STUDENT HANDBOOK 2021-2022



Disclaimer

This document provides general information about the St. Anthony School, its programs and services, and summarizes those major policies and procedures as they relate to students. All tuition and fee charges at St. Anthony School are subject to change. St. Anthony School reserves the right to change or delete, supplement or otherwise amend at any time the information, requirements and policies contained herein and related hereto. The Head of School is the final interpreter of the content of this handbook. Parents will be notified when changes are made. St. Anthony School is a non-discriminatory educational institution and employer.

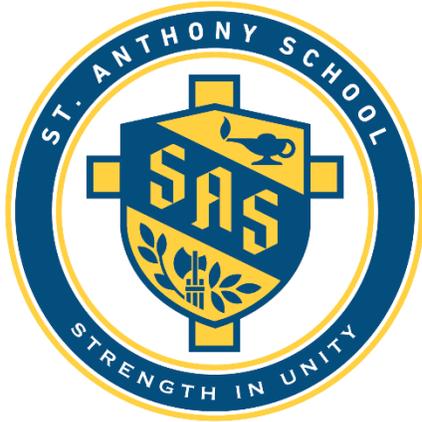
SCHOOL SEALS

The school monogram is designed in the school colors, Blue and Gold, and is surrounded by a ring with the school name, and the school Motto, "Strength in Unity".

The symbol is a cross with the letters SAS at an angle through it. The lamp of knowledge is set at the upper right, and the

"fasces" in the lower left corner represent the school motto.

- School Symbol-*Trojans*
- School Motto-*Strength in Unity*
- School Colors-*Blue and Gold*



School Seal



Trojan Athletics Logo

St. Anthony Alma Mater

On Puali Nani's windblown sands,
'Neath furrowed Maui mountain crests,
St. Anthony, St. Anthony
undaunted stands The guide of all
our youthful quests.

Oh, Gem of Valley Isle
for thee, We proudly
wave the gold and blue.
Undying faith and loyalty will be
our pledge To God and you.

Oh, Gem of Valley Isle
for thee, We proudly
wave the gold and blue.
Undying faith and loyalty will be
our pledge To God and you.
(*Brother Joseph Kindel, S.M., 1946*)

School Administration & Office

David Kenney	Head of School / Principal	dkenney@sasmaui.org
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St. Anthony School ~ Board of Directors

Monsignor Terrance Watanabe	Dr. Llewellyn Young, HCS	David Kenney, HOS
Brother William Campbell	Jeanne Skog, Chair	Alvin Santander
Dr. Terrance Fujimoto	Buddy James Nobriga	Rory Frampton
Joseph Cardoza	Gary Passon	Ashley Leahy
Dr. Daniel Garcia	Mike Simonds	Raymond Petty
Bradley MacArthur		

School Lunch Program

SAS Main Office

If you have any questions, please call 808.244.4190 ext. 221 or email sgomes@sasmaui.org

GENERAL INFORMATION

Mission Statement:

St. Anthony School is a Marianist sponsored K – 12 Catholic school where all are welcomed in the spirit of aloha. We are committed to serving mind, body and spirit in a nurturing and challenging academic environment that inspires each student to be their individual best for the world.

Vision Statement:

We envision St. Anthony School as a thriving top school of choice where our students reach their full potential and make a positive, meaningful contribution to our campus, our community and our world.

Values Statements:

- **Excellent Student Learning** – We hold ourselves accountable to academic excellence.
- **Family** – We are held in the safety and spirit of 'ohana (family).
- **Friendship** – We honor one another as individuals and extend friendship to all.
- **Integrity** – We hold the highest standards for Students, Staff & Faculty in all we do.
- **Faith** – We cultivate faith formation daily.
- **Generosity** – We approach the world generously, giving of our time, talent and treasure to serve others.

HISTORY

St. Anthony School's history with the youth of Maui began in a one- room school house erected in 1848 by the Sacred Heart's Fathers on the grounds of St. Anthony Church in Wailuku. The Brothers and Priests of the Society of Mary (the Marianists) took over the administration of the Boys' School in 1883. Staffed by Sisters of St. Francis of Syracuse, the Girls' School was founded a year later. In 1968, the two schools merged creating a diocesan coeducational high school. St. Anthony School became a Junior-Senior High School in 1972.

In 2017, the Grade School and Jr/Sr High were consolidated into one K-12 school system called St. Anthony School (SAS) under the leadership of a Head of School. An Advancement Office and SAS of Maui Foundation Board were established and operational during the 2018-2019 school year.

Today, St. Anthony School is the only Catholic K-12 School on the island of Maui. The school is governed by the St. Anthony School Board. The school is sponsored and endowed by the Marianist Province of the United States (Society of Mary). It is currently staffed by laymen and laywomen.

TRADITION

St. Anthony School students are encouraged to become `ohana -- brothers and sisters, part of a greater family. This family includes not only their school family but extends to include the worldwide family of God's people. This family tradition lies at the very heart of the school's identity, thanks to the presence of the Marianists since 1883. Like all men and women in religious life, the members of the Marianist Society look to Jesus as their model for living the vows of poverty, celibacy and obedience. But they also look to Mary as their model of faith, hope and apostolic zeal. They honor Mary not only as the Mother of God but also as Mother of the universal Church, Queen of Apostles. Today, St. Anthony in Maui, Hawai'i is one of many special communities throughout the world that are inspired and guided by the spirit and vision of the Society of Mary.

Blessed William Chaminade laid the foundations of the Marianists during the turbulent time of the French Revolution. Within his lifetime the Marianists extended their work from France to several European countries and to the United States in 1849. Now there are 16 provinces of the Society in all parts of the world. The Marianists in Hawai'i belong to the Province of the United States with headquarters in St. Louis, Missouri. The General Administration of the Society of Mary is located in Rome.

Today, the Marianists are committed to developing Christian communities which are responsive to the needs and conditions of contemporary times. They are especially concerned with works that foster peace and justice for all people.

St. Anthony School follows a Marianist Integration Team (MIT) plan that incorporates the charism and traits of a Marianist school through all K-12 classrooms, programs and activities. Staff from SAS are offered opportunities throughout the year to attend Marianist-sponsored, workshops, conferences and retreats with other staff from across the country. The MIT is monitored, reviewed, evaluated and updated every four years to ensure that the school is always aligned with the principles of a quality educational setting and consistent with the integration of faith throughout all it does.

STUDENT LEARNING RESULTS (SLR) / FOCUS

A St. Anthony student is a self-directed life-long learner who maintains a **FOCUS** on Education:

Faith formation

- To ignite a commitment that touches the heart and a freedom to choose an authentic response in faith. To form students to embrace Gospel values and Christian attitudes

‘Ohana spirit

- To form interpersonal relationships characterized by Marianist traits of openness, hospitality, graciousness and faith
- To create a favorable and beneficial environment for education with collaborative structures and processes

Change and adaptation

- To develop critical thinking skills to bring about positive change to shape the future
- To develop concern for global and local issues regarding culture, ecology, and the use of technology

United for quality education

- To promote quality education of the whole person: spiritually, academically, socially, emotionally, and physically
- To provide an environment where Marianist and Christian beliefs permeate the education community

Service, justice and peace

- To develop respect for the dignity and rights of all people
- To promote the formation of Christian service groups to foster peace and to attend to the needs of the poor, the abused, the marginalized and the alienated abused.

CHARACTERISTICS OF MARIANIST EDUCATION (CME)

For the formation of faith, the school will:

Ignite a faith and commitment that touches the heart.

Have the teachings of the gospel be inviting and embraced by the student.

Instruct students in Christian attitudes and instill an understanding of the gospel's values.

Educate for a freedom of choice and a responsibility that guarantees an authentic response in faith.

Reaffirm the belief and commitment of Chaminade's words "Christianity can be lived today as in the early days, of the church."

Teach the history about the example and influence of Mary as the first disciple and as an educator in faith.

To provide an integral, quality education, the school will:

Promote quality education of the whole person.

Provide coherent curricula employing emerging 21st Century Educational principles and techniques; a well-formed, professional administration, faculty and staff; and adequate facilities and finances.

Develop respect for the dignity of the person as a daughter or son of God, unique and individual, in relationship with others.

Develop a self-knowledge emanating from the spirit within using Chaminade's advice when he said, "The essential is the interior."

To educate in Marianist Family Spirit, the school will:

Create a favorable and beneficial environment for education.

Form interpersonal relationships characterized by respect, honesty and dialogue.

Create personal, direct and cordial relations within the educational community.

Form an educational community with collaborative structures and processes.

Express authority as a loving and dedicated service.

Influence others by exhibiting the Marian traits of openness, hospitality, graciousness and faith.

Develop a concern for global and local issues of culture, ecology and the use of technology.

Foster a diverse faculty and staff as well as a diverse student body.

Recognize Mary as a model of integrating inner depth with the realities of the outside world.

To educate for service, justice and peace, the school will:

Promote a missionary spirit for seeking and following God's will. As Chaminade said, "We are all missionaries." Educate for justice and peace, solidarity and nonviolence.

Attend to the poor and those needing assistance.

Promote the dignity and rights of women, the marginalized and the alienated.

Promote programs of service, encouraging the formation of Christian service groups.

To educate for adaptation and change, the school will:

Educate to shape the future. "New times call for new methods," Chaminade said. Develop critical thinking skills in the search of truth.

Make use of emerging 21st Century educational principles, techniques and tools.

Be open and adapt to local and global contexts through cultural and interdisciplinary education.

APPROPRIATE USE POLICY FOR TECHNOLOGY

The purpose of this policy is to articulate St. Anthony School's internet access expectations, to obtain informed parental consent to allow student access, and to state and obtain a user's agreement to comply with the St. Anthony School Appropriate Use Policy (AUP).

Each faculty, staff, and student are given a secure email account with the St. Anthony School network.

St. Anthony School will allow students the option of bringing to school a personal laptop, tablet, or other mobile electronic device, which will be used as an **educational tool** to increase student learning and achievement. ***Use of these electronic devices will be at the teacher's discretion and supervision.*** Students are allowed the use of personal laptops, tablets and other similar electronic devices for class work, particularly since many resources are found online or digitally. These devices are to be used only for educational purposes during the school day, with the teachers' approval. Students misusing these items are subject to disciplinary consequences and will have these items confiscated and returned only to a parent/guardian.

Each electronic device is to be registered with the school office; however, SAS accepts no responsibility for personal property brought to the school by students. Students who choose to bring an electronic device to school assume total responsibility of their devices and SAS waves any responsibility for any device stolen or damaged, as well as the right to decline fixing, repairing, or downloading programs to student laptops or devices if there is a problem with their personal laptop or device. Students should take all reasonable measures to protect against theft and damage of their personal devices. Parents are encouraged to purchase insurance to cover loss or damage. Electronic devices left unattended will be picked up by faculty and/or staff and turned into the Main Office.

General Usage for personal electronic devices;

- 1) Laptops, tablets or other electronic mobile devices, must be registered in the Main Office. Students will only be allowed to use registered and authorized devices at school. The registration form is at the end of this handbook.
- 2) Students will be directed by teachers before using a personal electronic device in class, and it must support the instructional activities occurring in the classroom/lab.
- 3) Students will turn off and put away any personal device when requested by a teacher
- 4) Students found in violation of this policy may have their electronic devices confiscated, subject to teacher discretion.

Expected Student Behaviors and Responsibilities using electronic devices;

- 1) No student shall knowingly gain access to, or attempt to gain access to, any computer, mobile device, computer system, computer network, information storage media, or peripheral equipment without the consent of authorized school personnel.
- 2) Only access or share other people's data after permission has been given. Assume the group will share files during collaborative projects.
- 3) Never distribute personal information, photos, or videos, regarding yourself, or anyone else, through the use of social media such as, but not limited to, emails, Snapchat, Instagram, Twitter, or Facebook.
- 4) Arrangements to collaborate with others through methods such as Skype or FaceTime, must be approved by faculty, administration, or the IT Director.

- 5) IMMEDIATELY report threatening, discomforting, or indecent or inappropriate materials, found on any computers or electronic devices, to a teacher, IT Director or school administration.

Terms and Conditions of SAS AUP

The user agrees to the following terms and conditions:

- 1) The user agrees to act responsibly and with good behavior on the school-owned computers and mobile devices. Access is a privilege - not a right
- 2) The user agrees to follow all school rules for behavior and communications.
- 3) Internet use is restricted to sites consistent with St. Anthony School policies.
- 4) The user agrees to use the Internet for research and communication, while conducting himself or herself in a responsible, ethical, and polite manner while using any St. Anthony School technology resources.
- 5) The user agrees to refrain from using school computing resources for commercial purposes, product advertising, political lobbying, or political campaigning.
- 6) The user agrees to refrain from transmitting, receiving, submitting, or publishing any defamatory, inaccurate, abusive, obscene, threatening, offensive, or illegal material.
- 7) The user agrees to refrain from transmitting, receiving, submitting, or publishing any material that is non-school related or otherwise wastes shared resources.
- 8) The user agrees to refrain from tampering with or attempting to illegally access, "hack", or "crack" any St. Anthony School technology resources. The intentional damaging of computers, mobile devices, or computer networks is unacceptable. The intentional creation or spreading of a computer virus is cause for disciplinary action.
- 9) The user agrees to abide by all patent, trademark, trade name, and copyright laws. Plagiarism in any form will not be tolerated. All sources must be cited.
- 10) The user agrees to identify a security problem in St. Anthony School's computer systems, and he/she agrees to notify the teacher or Network Administrator immediately. The user agrees not to demonstrate the problem to others. The user understands and agrees that using someone else's password or trespassing in another's files without written permission is prohibited, and that attempts to log on to the network as anyone else is unacceptable.
- 11) The user agrees that St. Anthony assumes no responsibility or liability for any loss of data resulting from delays, no deliveries, misdeliveries, or service interruptions caused by its own negligence or user errors or omissions. Use of any information obtained via the Internet is at the user's own risk. St. Anthony School specifically denies any responsibility for the accuracy or quality of information obtained through its Internet services. St. Anthony School makes no warranties of any kind, whether expressed or implied, for the supervision and service it is providing.
- 12) The user agrees and consents to allow St. Anthony personnel to review any and all files, data, and messages at any time with or without notice to ensure that users are using the system responsibly. All communication and information accessible via the computer resources shall not be considered private.

Any violation of the Appropriate Use Policy will result in disciplinary action. Such action might include suspension or revocation of Internet privileges, suspension or expulsion from school, and/or legal action. Users are subject to all local, state, and federal laws and understand that illegal activities may be reported to the appropriate law enforcement authorities. The user agrees to report any violation of the AUP observed by the user to the St. Anthony Network Administrator immediately.

POWERSCHOOL (www.sasmaui.org)

St. Anthony provides an easy-to-use, secure, and comprehensive school-to-home Internet Web portal called PowerSchool. Parents and students have instant access to grades, attendance, behavior reports, homework assignments, and school activities over the Internet.

This technology provides parents and students with information crucial to academic success. By giving students access to faster and more detailed feedback on their own performance, Power School empowers them to be responsible for their academic progress. Parental involvement is an integral part of building a total school and home learning community.

PowerSchool can be found on the parent and student links of our website www.sasmaui.org. A convenient App is available for tablets and smart phones.

FLEX LEARNING CENTER

Bishop Sweeney Memorial Library

The Flex Learning Center at St. Anthony School provides an area for flexible learning space for our students and teachers. Within our FLC are our technology labs which are equipped with a variety of multimedia learning tools . Food or drinks are not allowed in the Flex Learning Center, except on days when it is rainy or weather conditions do not permit eating outside or with explicit permission of the faculty supervisor responsible for the space. Food and drinks are prohibited in the learning labs or near any computer. The Flex Learning Center is managed by the main office.

COLLEGE AND OTHER GUIDANCE SUPPORT SERVICES

The College Guidance is a resource for parents, students and teachers in these areas:

College Guidance:

This office administers a school-wide program to support college and work readiness – grade 6-12 - and assumes responsibility for counseling students (and their parents) in relation to the entire college selection, application, financial aid, scholarship and admission procedures. Supported by Naviance, an online resource, St. Anthony School students and their families are provided comprehensive assistance in transitioning to life beyond high school.

Personal Counseling:

We are here to support the whole student – mind, body, heart and soul. Students who are dealing with challenging and difficult situations and need support for instructional and social-emotional needs can benefit from the opportunity to meet with and work with the school guidance counselor. Team intervention meetings to address academic and other needs of a student can provide consistent support for both the teachers and the student. Parental collaboration and input is vital to understand the unique needs of each student we serve at St. Anthony School. Assessment of personal counseling issues with students/families who may need extended services or outside referrals can be facilitated by the guidance counselor too.

School wide testing program:

This office coordinates the program and calendar of all standardized testing for students (PSAT, Terra Nova, AP, etc) including scheduling test dates, registering students, arranging for special “prep” session as needed, assisting with testing accommodations for students with additional needs, administering the tests, and providing pre- and post-test counseling. The counselor will develop extensive summary reports on students’ progress on standardized testing to the school community as appropriate. This office is a resource to assist parents and guardians understand a student’s test results.

School wide testing program:

This office coordinates the planning and consultation process for preparing high school course selection and schedules for all students in grades 8 through 12. We believe that student and parent involvement with this process is vital to prepare a successful plan for each student so they can pursue their next opportunity after graduation. Meeting appointments will be set to discuss each student’s 2021-2022 schedule options in January, 2022.

TROJAN CAFÉ

St. Anthony Cafeteria service is available for all students. Individual accounts are set up for each student and monies are received in the SAS Central Office. Parents are asked to go on-line and set up an account for their child’s lunch. Please refer to the letter that is sent home at the beginning of the school year for detailed instructions. Please call the Main Office at 808-244-4190 x221 if you have any questions.

LOST AND FOUND

The school does not assume responsibility for missing articles. The loss of anything of value should be reported immediately to the Main Office. Any items found at school should be turned in to the Main Office.

PHOTOGRAPH / VIDEO RELEASE

From time to time, the St. Anthony School may authorize photographs or videos to be taken of students and/or their work in a variety of school related activities. St. Anthony School may display or publish these photographs in various public forums, such as bulletin boards, yearbooks, newsletters, newspapers, SAS website, social media, etc. Parents are responsible for notifying the Director of Advancement, and complete the appropriate form, **if you do not wish your child to be photographed or videoed. Otherwise, acknowledgment of this handbook implies permission.**

COMMUNUCATION PROCEDURES

Parents are encouraged to participate in their child's education. We encourage communication with faculty and administration. In order to resolve questions about grading, homework, classroom procedures, and controversial issues or class-related discipline issues, we ask parents to:

1. Encourage their child to speak with the teacher about their concerns.
2. Call or email the teacher to discuss the situation.
3. Regarding academic and discipline concerns, please direct questions to the Dean, Mr. Everett Yamashita at ext.222
4. If there is still difficulty, please contact the Head of School Mr. David Kenney at ext. 230
5. Finally, if the issue is still not resolved, you may send your signed and dated complaint in writing to the Superintendent of Hawaii Catholic Schools.

The school does not allow petitions to be disseminated on campus. Students and parents must use the established school processes and procedures for communicating with the school.

The school recognizes that no publication is comprehensive enough to provide guidance for every situation. This document is posted on our website and the school reserves the right to amend and/or clarify school policies at any time. Changes will be appropriately communicated to parents and students.

UPDATING CONTACT INFORMATION

If your address or phone number changes at any time during the school year, please notify the Main Office immediately at 244-4190 ext 221 or by email at mainoffice@sasmaui.org. It is very important to keep our records up to date in order to contact a parent or guardian in case of an emergency.

Accurate custodial information must be on file. St. Anthony abides by the provisions of the Buckley Amendment with respect to the rights of non-custodial parents. In the absence of a court order to the contrary, a school will provide the non-custodial parent with access to academic records and other school information regarding his or her child. If there is a court order specifying that there is to be no information given, it is the custodial parent's responsibility to provide the school with a court-certified copy of the court order and to update those records as necessary.

CONTACTING STUDENTS DURING SCHOOL HOURS

Only messages of an urgent nature will be accepted by the school and delivered to the student. Please make arrangements for rides, appointments, etc. before or after school. **Please do not contact students on their student's cell phone during school hours.** If messages must be left for students, they are to be given to the Main Office at 244-4190 ext 221.

EMAIL BLASTS / SCHOOL CLOSURES / SCHOOL MESSENGER

Email Blasts will be sent weekly to remind parents, students, faculty and staff of activities and changes for the coming week. Email Blasts will also be used for Special Announcements affecting the entire school community. If you are not receiving them, please call the main office to ensure we have your correct email. (244-4190 x221)

In case of school closures prior to the start of school day, parents and staff will be notified using our mass communication system, School Messenger, via cell phone, landline, and/or email. We will notify the public via public radio announcement if and when a decision has been made.

In case of inclement weather or emergency situations, the school's primary responsibility is student safety and accountability. Should the school close during the day, parents will be notified by school officials via School Messenger and public radio announcements. Parents then have the responsibility of picking up their child(ren). For those students who will drive home or carpool with another parent or student, the parent must notify the office with a verbal authorization allowing their student to leave the school grounds. Due to the importance of student accountability, all students must sign out in the main office before leaving the school grounds.

Your cooperation and patience is greatly encouraged during these times of high-anxiety. Our main focus will be student safety and accountability for all students.

ACADEMICS

Accredited by the Western Association of Schools and Colleges (WASC), the Western Catholic Education Association (WCEA), and Hawai'i Association of Independent Schools (HAIS), St. Anthony School provides a college preparatory and comprehensive general education curriculum of the highest quality. St. Anthony School, K-12, is accredited through the 2021 school year. Over 98% of all St. Anthony graduates continue on to college, with 100% of graduates since 2010 being accepted either into colleges, universities, apprenticeships or military service.

BLOCK SCHEDULE

St. Anthony offers a modified block schedule for our middle and high school students.

In high school, the year is divided into two, 18 week semesters. The school week is divided into A/B days of 70 minute instructional periods. One credit classes meet daily throughout the semester. Half credit classes meet every other day on an "A/B" rotation. There are some core courses that meet all year on an A/B rotation. Students enroll in four credits per semester for a total of eight per year.

In middle school, core classes are every other day for the entire school year. Elective courses change every semester with the exception of band. The school week is divided into A/B days of 70 minute instructional periods. Elective classes are usually offered for half a credit each semester.

REGULAR DAY SCHEDULE

MIDDLE SCHOOL			HIGH SCHOOL	
Homeroom	7:55-8:05		Homeroom	7:55-8:05
Period 1	8:10-9:20 (70)		Period 1	8:10-9:20 (70)
Period 2	9:25-10:35 (70)		Period 2	9:25-10:35 (70)
Recess	10:35-10:50 (15)		Recess	10:35-10:50 (15)
Period 3	10:55-12:05 (70)		Period 3	10:55-12:05 (70)
Lunch	12:10-12:45 (35)		Flex Period	12:10-12:40 (30)
Block 1	12:50-1:35 (45)		Lunch	12:45-1:15 (30)
Block 2	1:40-2:30 (50)		Period 4	1:20-2:30 (70)

FRIDAY SCHEDULE

MIDDLE SCHOOL			HIGH SCHOOL	
Homeroom	7:55-8:15		Homeroom	7:55-8:15
Period 1	8:20-9:20 (60)		Period 1	8:20-9:20 (60)
Period 2	9:25-10:25 (60)		Period 2	9:25-10:25 (60)
Recess	10:25-10:40 (15)		Recess	10:25-10:40 (15)
Period 3	10:45-11:45 (60)		Period 3	10:45-11:45 (60)
Lunch	11:50-12:30 (40)		Period 4	11:50-12:50 (60)
Block 1	12:35-1:00 (25)		Lunch	12:55-1:20 (25)
Block 2	1:05-1:30 (25)		End of Day	1:25-1:30 (5)

MASS SCHEDULE

MIDDLE SCHOOL			HIGH SCHOOL	
Homeroom	7:55-8:05		Homeroom	7:55-8:05
Mass	8:15 - 9:15 (60)		Mass	8:15 - 9:15 (60)
Recess	9:15 - 9:35 (20) <i>*additional time for transition</i>		Recess	9:15 - 9:35 (20) <i>*additional time for transition</i>
Period 1	9:40 - 10:40 (60)		Period 1	9:40 - 10:40 (60)
Period 2	10:45 - 11:45 (60)		Period 2	10:45 - 11:45 (60)
Lunch	11:50 - 12:25 (35)		Period 4	11:50 - 12:50 (60)
Block 1	12:30 - 12:55 (25)		Lunch	12:55 - 1:25 (35)
Block 2	1:00 - 1:25 (25)		Period 3	1:30 - 2:30 (60)
Period 3	1:30 - 2:30 (60)			

PRAYER SCHEDULE

MIDDLE SCHOOL			HIGH SCHOOL	
Homeroom	7:55-8:05		Homeroom	7:55-8:05
Prayer Service	8:15 - 8:35 (20)		Prayer Service	8:15-8:35 (20)
Transition	8:35 - 8:45 (10)		Transition	8:35 - 8:45
Period 1	8:50 - 9:55 (65)		Period 1	8:50 - 9:55 (65)
Recess	10:00 - 10:15 (15)		Recess	10:00 - 10:15 (15)
Period 2	10:20 - 11:25 (65)		Period 2	10:20 - 11:25 (65)
Block 1	11:30 - 12:00 (30)		Period 4	11:30 - 12:35 (65)
Lunch	12:05 - 12:45 (30)		Lunch	12:40 - 1:20 (40)
Block 2	12:50 - 1:20 (30)		Period 3	1:25 - 2:30
Period 3	1:25 - 2:30 (65)			

End of the day announcements and “3 o’clock Prayer” will conclude the day at approximately 2 minutes before the scheduled end of day. **Dismissal will follow at teacher’s discretion – there will be no end of the day bell.**

Schedules are subject to change due to weather conditions or special events that may impact the set schedule for the day. We do our best to communicate these changes to students, staff and parents/guardians when they happen.

COURSE LOAD

All students are required to take four credits each semester. Students are allowed a maximum of 2 Advanced Placement courses per year. A third may be added with administrative permission from the Guidance Counselor and Dean of Secondary School. Students must take the exam to receive credit. Parents are financially responsible for Advanced Placement Test Fees and University Transcript Fees.

Students that qualify, may enroll in the College Early Admissions or Dual Credit Courses, and may receive concurrent credit for courses throughout the semester. Students will be required to take at least one credit worth of online class each year. St. Anthony School will pay for any online class assigned by the Dean. If students/parents elect to take an online class not approved by the Dean, the parents will be financially responsible for that class. No required class can be substituted with an online class without written permission of the Dean.

Students will receive high school credit for all approved online and college classes the student successfully completes, however, the grade will not be included in the students' current or final GPA.

GRADUATION REQUIREMENTS

Advanced Placement and College Early Admit courses are available provided students meet the established prerequisites. Each course earns either a half credit or one credit. Students must successfully complete all required courses to receive the St. Anthony School diploma. Any failure grades receive no credit and credits must be made up. This may require summer school. Any student who has not completed 16 credits entering grade 11 will be placed on a graduation plan to ensure his/her ability to graduate on time. This plan may require summer school. At the end of Junior year, if the student is not meeting the requirements of this plan, he/she will not be promoted to grade 12 until the student accumulates the necessary credits. In situations like these the administration will determine if a Senior may or may not be allowed to participate in Commencement Exercises and will be given a diploma after the credit is made up. **Students should work with the Guidance Counselor and check with their colleges to determine if they need to increase various requirements such as math, world language, and science to be accepted into various majors.**

Subject Area	Graduation Requirements
English	4 credits
Fine Arts	1 credit
World Language*	2 credits
Mathematics	4 credits
Physical Education/Health	1 credit
Religious Studies	4 credits
Science**	3 credits
Social Sciences	3.5 credits
Technology	1 credit
Electives	Selected to complete 28 total credits for graduation
Senior Project	Successful presentation of Senior project

* Two credits must be from the same world language

** Two credits must be from a lab science

Core Course Requirements per grade level

Grade 6: Religion, English, Social Studies, Science, Math, Digital Citizenship and Literacy, and 3 elective credits

Grade 7: Religion, English, Hawaiian Monarchy, Science, Math, Digital Citizenship and Literacy, and 3 elective credits

Grade 8: Religion, English, Social Studies, Science, Math, Digital Citizenship and Literacy, and 3 elective credits

Grade 9: Religion, English, Social Studies, Science, Math, World Language, Health, PE, & 1 credits of electives

Grade 10: Religion, English, Social Studies, Science, Math, World Language, and 2 credits worth of electives

Grades 11: Religion, English, Social Studies, Math, & 4 credits worth of electives

Grades 12: Religion, English, Social Studies (.5 cr), Math, & 4.5 credits worth of electives

Students grades 9-12, **may receive 1/2 PE credit for athletic participation on a St. Anthony MIL team, each season.**

ACADEMIC CREDIT

At the high school level, St. Anthony will grant credit toward graduation for any in-person course taken at St. Anthony School in which a student receives a passing grade.

Credit will be given to available online classes to students who wish to take a course that we do not offer but need for their college choice or who would like to augment their schedules with an online experience. Online and college classes will receive credit, and be recorded on the student's transcript. **These courses must be approved for SAS credit by the Dean prior to the start of the course by a student.**

At the middle school level, St. Anthony will grant credit toward completion of middle school for any in-person course taken at St. Anthony School in which a student receives a passing grade.

GRADING POLICY

A grade is the written symbol that teachers ascribe to a student's academic performance. Teachers explain their grading standards in the form of academic expectations, which are distributed at the beginning of each semester. The academic year is divided into two semesters. The semester grade is the final term grade for each course, which appears on the student's official transcript. Final grades for year-long courses are determined by averaging the two semester grades.

Each high school course passed with a 60% or higher, results in the earning of a full credit towards graduation (grades 9 - 12). Qualified junior high students who take high school classes such as Algebra 1 or Geometry will receive high school credit which will be noted on their transcripts. It is recommended that students still need to take 4 years of math during their high school career. If there are any questions as to the academic expectations presented at the beginning of any course, both students and parents are encouraged to speak with the teacher for clarification.

St. Anthony School provides report cards at the end of each quarter. Additionally, current grades will be posted on PowerSchool weekly in an attempt to motivate students and to inform parents of student progress. Student's GPA's are used to determine honor roll lists, class ranking, academic probation and athletic eligibility.

Unexcused absences may result in the student being charged with cutting class or truancy and face subsequent disciplinary action. **Truancy is an unexcused absence, therefore any work or tests missed cannot be made up.**

Parents will be notified by faculty when a student's academic performance is below average or below their ability.

Reports may also be issued to indicate positive achievement and to bring a student's positive performance to the attention of their parents. Students, who fail any class for the semester, must make up the credit. If the course is required for graduation, the course must be repeated. The failing grade will remain on the transcript.

Cumulative Grade Point Average

A cumulative grade point average (CGPA) based on semester grades will be computed each semester beginning with the student's freshman year. Points for grades earned in all weighted courses will be divided by the total number of weighted courses taken to determine the CGPA.

- The CGPA is computed on the basis of academic work completed only at St. Anthony.
- Grades for courses taken during the summer at St. Anthony will NOT be considered in the computation of the CGPA though credit will be given.
- Online courses are not factored into student G.P.A.

COMPUTATION OF GRADE POINT AVERAGE

Please note the difference is a deletion of the scale for Honors courses, the standard grade points are capped at 4.0 (no 4.3 for an A+) and awards an increased weight only on Advanced Placement courses. A student will earn a **full point** for receiving a letter grade of a C or higher. Grades awarded below a C in an Advanced Placement course will not be awarded an extra point, and will remain as standard grade points. The cumulative grade point average and grade point averages when weight is given will be in a 5.0 scale; without weight will be a 4.0 scale.

Percent	Letter Grade	Standard Grade Points	AP Grade Points (+1.0)	Credit
97-100	A+	4.0	5.0	1
94-96	A	4.0	5.0	1
90-93	A-	3.7	4.7	1
87-89	B+	3.3	4.3	1
84-86	B	3.0	4.0	1
80-83	B-	2.7	3.7	1
76-79	C+	2.3	3.3	1
74-75	C	2.0	3.0	1
70-73	C-	1.7	1.7	1
67-69	D+	1.3	1.3	1
64-66	D	1.0	1.0	1
60-63	D-	0.7	0.7	1
00-59	F	0	0	0

CLASS RANK (HIGH SCHOOL ONLY)

A student's class rank is determined by their cumulative grade point average. A student's exact rank will be printed on the student's transcript.

TRANSCRIPTS

The student transcript is a permanent record of semester grades and attendance for each student. Therefore, it is important that students and parents review the information contained on the transcript each year during the advisory periods for scheduling to check for accuracy and to help determine what classes to take in upcoming years. Transcripts are available from the Registrar's or College Guidance office at any time and unofficial transcripts will be given to every student during the advising for scheduling period.

Students who may need transcripts may request an unofficial copy of the transcript from the Admissions Office and/or College Counselor. Official transcripts are released only to other institutions. A fee of \$10 is charged for each official transcript. Request forms are available from the Registrar's, College Counselors offices and on the school website. Only written requests will be processed.

FAILING GRADES

At the end of each quarter or semester, any student who has a GPA of less than 2.0 or fails any course will be placed on Academic Probation for the following quarter. This may result in a mandatory study hall and possible activity restriction and a review of the student's standing at St. Anthony School. The guidance counselor may convene an intervention support team to discuss options for interventions and student support contracts.

Any student who has been on Academic Probation for two consecutive semesters, or fails two or more courses in a semester will have his/her case reviewed. Semester failures must be made up, except for entrance into the ninth grade.

Students who do not keep a 2.0 GPA or higher are at risk to be eligible for participation in SAS extracurricular activities including athletics, clubs, performances and competition events.

FINAL EXAMINATIONS

Cumulative assessments are made at the end of each semester in the form of written semester exams, portfolios or alternative projects.

Early exams are not allowed. When a student misses a final exam, any make-ups must be scheduled with the individual teacher. If the student misses the scheduled make up date, a zero will be given for the grade, which may greatly affect the students final grade for the course.

HONOR ROLL

At the conclusion of each grading period an honor roll is published. The honor roll consists of the following:

Principal's List	Students who maintain a GPA of 4.0 or higher
First Honors	Students who maintain a GPA of 3.7 to 3.9
Second Honors	Students who maintain a GPA of 3.3 to 3.6

ANNUAL SCHOOL AWARDS

St. Anthony recognizes students for their achievement in different areas. These awards parallel closely and are a preparation for the awards given to graduating seniors. In order to receive the graduation award in each area, a senior must have received the award on a divisional level prior to graduation. The graduation subject awards will be determined by teacher recommendations and the number and difficulty of the classes taken. We encourage students and parents to advise the school of student's activities/community service outside our school-based programs.

Academic Award

This award is given to the student at each grade level who has maintained the highest Grade Point Average. In the case of a tie for the top spot, multiple students may be recognized.

Achievement Award

This award is given to students who have made serious attempts to achieve to the best of their abilities as indicated by marked improvement in academics and citizenship. Students have shown improvement in Grade Point Average, behavior on campus, and in citizenship while being involved in class and school activities.

Athletic Award

This award is given to students who have demonstrated a high level of athletic skill and who are inspirational in their sportsmanship, dedication, hard work, and cooperation.

Christian Man/Christian Woman

This award is given to students whose behavior gives evidence of Christian faith-values through service and participation in Campus Ministry or other church related activities.

Subject Awards

These awards are presented to the student in each subject class who has demonstrated a serious commitment to academic excellence. These awards are based by GPA in the subject. Teachers may recommend a student who, although not having the highest grade in the class, demonstrates consistent application to the subject.

Public Service

This award is given to students distinguished for dependability, service, leadership, and good citizenship through an association with a recognized group to which service is contributed (i.e. hospital, religious organization, education etc.). Good attendance and job performance demonstrate the depth of the student's commitment.

Scholar Athlete Award

This award is given to students, grades 9-12, who have maintained excellence in both academics and athletics and are recognized both as scholars and as athletes. The student must be on the Honor Roll for three of the preceding four grading periods and successfully participated on a St. Anthony team, which competed in the Maui Interscholastic League. Candidates are ranked according to Grade Point Average, the number of sports played during the current year, and individual achievement.

School Service Award

This award is given to students who have been selfless in loyalty and service to St. Anthony, seeking only the well being of the school. They must have been actively involved in Student Government activities.

GRADUATION AWARDS

Award recipients are selected by a committee approved by the Administration and are subject to administrative review.

Valedictorian

The Valedictorian is the senior who has attended St. Anthony School for at least five semesters in grades 9 through 12 excluding the second semester of the senior year, and has maintained the highest GPA in classes taken in high school. There may be multiple honorees if more than one student has the highest GPA

Salutatorian

The Salutatorian is the senior who has attended St. Anthony School for at least five semesters in grades 9 through 12 excluding the second semester of the senior year, and has maintained the second-highest GPA in classes taken in high school. There may be multiple honorees if more than one student has the second-highest GPA

4.0+ Scholar Award

This award is given to seniors who have earned a Cumulative GPA of 4.0 or higher and have attended St. Anthony for at least five semesters (grades 9 – 12).

General Excellence

This award is presented to the senior who is outstanding in character, service, and scholarship, and who has attended St. Anthony for at least five semesters (grades 9-12). This is the school's highest award.

School Service Award

This award is presented to a senior who has been selfless in loyalty and service to St. Anthony, seeking no personal gain but only the well being of the school.

Mother Mary Joseph Award

This award is presented to a senior woman distinctive for courtesy, a gracious manner, and the willingness to share with others. Participation in Campus Ministry or other church related activities is required. The award is presented during the Baccalaureate Mass.

Brother Robert Bader Award

This award is presented to a senior man, who being a diligent student also exemplifies a kind, gentlemanly personality, and who is steadfast in his commitment to what is good. Participation in Campus Ministry or other church related activities is required. This award is presented during the Baccalaureate Mass.

Blessed William Joseph Chaminade Award

This award is presented to a senior who has faced great challenges and overcome many obstacles to achieve their academic dream through their perseverance and belief that they could succeed.

Saint Mother Marianne Citizenship Award

This award is presented to the senior distinctive for dependability, service, leadership, and good citizenship, especially in areas outside the school community.

Saint Damien Award

This award is presented to the senior man and senior woman who display courage in performing Christian service.

Scholar Athlete Award

This award is presented to the senior man and senior woman who combine both academic and athletic skills and are inspirational in their hard work and serious application to both studies and sports.

Athlete Award

This award is presented to the senior man and senior woman who have demonstrated superior athletic performance.

SUMMER SCHOOL POLICY

Students may acquire credits toward graduation during summer sessions between 8th grade senior year. Credit will be given for classes taken at St. Anthony or classes taken elsewhere that are approved by the Dean. Summer school grades will not be calculated into the student's GPA.

If a student wishes to enroll in a summer program other than the St. Anthony School Summer Program, the following conditions apply:

- A course description must be accepted by the Dean for credit to be given.
- The course must be offered through an accredited institution.
- Student/teacher contact hours must meet St. Anthony requirements.

TEXTBOOKS AND SUPPLIES

Textbooks may be purchased from any reliable source. E-books are acceptable in most classes. A book list will be provided to parents.

Students are encouraged to participate in the book exchange/sale at the end of the school year. Certain classes may require additional supplies from outside sources.

SCHEDULE CHANGES AND COURSE WITHDRAWALS

Schedule changes will be granted only under the following conditions:

A scheduling conflict occurs; Summer school grades necessitate a change; or Recommendation by a teacher, counselor, or administrator.

The school Master Schedule is built upon student requests and needs taken from the pre-registration process started in January. Students are advised at that time to review their transcript, identify courses needed for graduation, consult with their parents, and carefully review the course catalog to make their choices. The pre-registration form needs to be turned back into the office and the student inputs requested courses into PowerSchool. It is important to note that some courses may have too few requests to be offered. **If a student fails to complete the pre-registration process, administration reserves the right to place them into courses that are available.**

A designated time will be set aside for schedule changes and appointments will be made with the Guidance Counselor or Dean. During the first week of each semester, schedule changes may be made if the request is by a teacher, counselor, or administrator. **All schedule changes are dependent on class availability as indicated on the Master Schedule.** No student will be scheduled until a signed re-enrollment contract has been executed and a deposit made. Late enrollees may not receive their preferred courses.

CAMPUS MINISTRY

Campus Ministry is a collaboration of students and staff that offers a variety of ways to; explore, challenge, develop and live out our relationship with God. Campus Ministry promotes the school's Catholic Christian values and the Marianist Mission by unifying the community with ministry opportunities like; monthly liturgy of the Eucharist, monthly prayer services, retreats, ministerial and service projects, and other events and activities

Our Campus Ministry programs are inclusive of all faith backgrounds and are prepared to make every student and staff member feel comfortable and welcomed within our St. Anthony School 'Ohana.

MINISTRY OPPORTUNITIES

Local community project: This is an opportunity to minister to those who are less fortunate than us; the homeless, the poor, the sick. Some examples collected canned goods that are donated to our local food bank, new and used backpacks and school supplies donated to underprivileged children, and monetary donations for local charities.

Global community project: This is an opportunity to minister to global communities through donations. In the past we have given monetarily to international organizations lending aid to tsunami, earthquake, and/or flood victims. We also give school supplies and Christmas gifts to underprivileged children locally and in third world countries.

Liturgical Celebration ministry: Themed-monthly masses are celebrated as an 'ohana to worship our loving God in the St. Anthony Church center. Some themes include: theological virtues of Faith, Hope, and Love. Thanksgiving, the Immaculate Conception, Blessed Chaminade's Feast Day, Ash Wednesday, Easter, St. Damien of Kalawao. Each class will have an opportunity to participate in the preparation of these liturgies.

Class Retreat ministry: Each grade will have an all-day retreat. The seniors will experience an overnight retreat with their classmates and moderators. These retreats encourage students to learn more about each other and to help them bond with their classmates. They will also learn more about their relationship with God, and how to deepen their relationship with their families, friends, and school community through acts of service, kindness, communication, and prayer.

Prayer Service ministry: Each month we gather as an 'ohana to worship God in a less formal setting than the Mass. These Para-liturgies allow students to share their creativity in the ways that they want to worship God and minister to the St. Anthony School 'ohana.

Music ministry: This is a voluntary ministry open to students in grades 6-12. It includes both vocalists and instrumentalists. Our students are encouraged to share their gifts and talents by enhancing our liturgies with a vibrant sound and enthusiasm. We encourage everyone to come and share their musical gifts and talents with us.

Morning Ceremony ministry: Our school gathers every morning as an 'ohana to pray, say the Pledge, go over announcements and celebrate birthdays. Many of the morning prayers at our daily gatherings are shared by our LIFE students, moderators and staff

members (read LIFE section for more information). It is an honor and privilege to pray for our students, staff, our school, and our families, and we support all those who are gracious enough to lead the school in our daily morning prayer.

All are invited to be a part of our Campus Ministry program. Come and share your gifts, talents, and interests. God has blessed us with many gifts, and we should use them to draw near to Him and to bless others.

L.I.F.E. MINISTRY

The LIFE (Living In Faith Experience) program is a national faith-formation program for high school students rooted in Catholic and Marianist tradition and sponsored by the Marianist Congregation headquartered in Dayton, Ohio. Based on the founder's vision for building a community of communities to change the world, Marianist LIFE provides opportunities for communities of faith to form, grow, and flourish.

Since 1970, Marianist LIFE communities have developed in many parishes and high schools. There are approximately 40 institutions actively involved with Marianist LIFE in ten different states, Puerto Rico, and Ireland. The summer of 2020 marks the 50th anniversary of the creation of the LIFE program which will be highlighted by a national celebration of former students and advisors who attended LIFE since 1970.

Each year, students in grades 10 and 11 apply for membership to the LIFE program. 11th graders will be given preference. Selected students attend a one-week leadership and ministry workshop and retreat. Upon return to school, they assist with prayer services, masses, and help to lead student retreats.

The LIFE team also reinforces the school's belief in service. They volunteer in school events, parish/church events, and other non-profit organizations. They also do several fundraisers during the school year such as car washes and charity walks to help defray some of the costs that their families will bear for the week-long LIFE trip.

STUDENT BEHAVIOR

STUDENT DISCIPLINE

St. Anthony School students are educated to become men and women of faith and character having sound moral principles and the academic training necessary to assume their responsibilities as productive citizens. All rules and regulations are created and enforced with the expectation that St. Anthony's philosophy and mission will be met. All school policies apply to all students regardless of age and/or emancipated minor status.

Discipline in the school is necessary to maintain a safe environment for students and adults and to provide an appropriate environment for the educational process. Ultimately, the purpose of all discipline is the development of self-discipline. The policies and procedures outlined in this section are designed to maintain good discipline at St. Anthony School.

Adherence to these policies and procedures indicates a student's willingness to be a positive member of the St. Anthony School 'ohana.

St. Anthony School recognizes that students are personally responsible for their actions and behavior. Inappropriate actions and behavior will not be accepted or tolerated and students will be held accountable. St. Anthony expects that students, as well as all members of the school community, will treat others equally and respectfully. They will refrain from the willful or negligent use of slurs of any form against persons on the basis of race, language spoken, color, sex, religion, disability, national origin, immigration status, age, sexual orientation, or political belief. St. Anthony School expects that students will not be involved with illegal drugs (refer to Controlled Substance Abuse Policy) and/or associated with gangs or inappropriate groups. St. Anthony maintains a "Zero Tolerance" standpoint in regard to weapons, illegal drugs, and gang affiliation. Students are expected to actively support and assist the school in maintaining a campus free from drugs, alcohol, weapons, gang activity, and/or any situation harmful to the school or school community.

As a member of the St. Anthony School 'ohana, students have the responsibility to help care for others, their property, and the image of SAS. Students are encouraged to inform a staff member when students violate our behavioral expectations.

St. Anthony School recognizes that parents have a key responsibility in the discipline of their children and actively includes them in the school's disciplinary process. Communication lines will be kept open by parent phone calls, letters, conferences and parent/teacher conferences.

The purpose of the St. Anthony disciplinary process is to clearly indicate to students when their actions and behavior are inappropriate and unacceptable. Classroom discipline is the responsibility of each classroom teacher who informs students and parents of their behavioral expectations at the beginning of the course.

If the classroom teacher's disciplinary measures fail to produce a change in behavior a student may be referred to the Dean of Students for further consequences and actions which may include, but are not limited to, after school detention, Saturday detention, suspension, behavioral contract and expulsion.

ST. ANTHONY SCHOOL DISCIPLINE

Students are responsible for overall good conduct in or out of school. Students represent themselves, their family and their school both on and off school campus. We believe that all students can and will meet **expectations** (rules, guidelines) and we expect students to come to school in an environment that allows them to learn and grow through their heart, mind, body and soul. We believe that consistent discipline provides this safe and nurturing environment, is not meant to be punitive, and it matches consequences with individual choices.

CONSEQUENCES

Detention – a lapse in expected societal behavior on the part of the student. A detention may be served with the teacher who has assigned the consequence at a day/time chosen by the teacher and/or during a group detention time assigned through the Dean. A written notice will be given to the student regarding the date and time of the detention. Being late to or failing to show up for an assigned detention will automatically result in an additional detention to be served. The detention will be recorded on the student's disciplinary record. If a student receives three (3) detentions within a quarter, parents will be notified.

Violations **may** include but are **not limited** to:

Unexcused Tardies (3 or more)	Inappropriate behavior at Mass, Assembly or other group event
Missed Detention	Eating/drinking in class without permission
Profanity Disrupting class instruction	Unauthorized use of technology, school equipment, hall passes
Dress Code violation	
Littering	
Being in a restricted area without permission	

Referral – a major lapse in expected behavior on the part of the student. Three (3) detentions will be assigned as part of the referral process. A written notice will be given to the student and the parent/guardian will be contacted and notified. The referral is recorded on the student's disciplinary record. If a student receives two (2) referrals or a total of six (6) detentions within a quarter he/she will be suspended.

Violations **may** include but are **not limited** to:

Damaging school property	Inappropriate use of technology
Leaving school grounds without permission	Gross disrespect to staff
Lying	Bullying, harassment, degrading of another person through verbal, written, physical or electronic means
Gambling	Cutting class or skipping school
Forgery of report cards, school records, notes or permission forms	
Cheating/Plagiarism	

Suspension – a grave lapse in expected behavior on the part of the student and/or the accumulation of two (2) referrals or a total of six (6) detentions within a quarter.

In rare cases, the severity of the action may require the school to contact local authorities.

In rare cases, the student may be suspended for ten (10) days with recommendation for an expulsion hearing review.

The Dean of Students will provide a written notice to the student indicating the day(s), date(s) and type of suspension to be served (in or out of school). The parent/guardian will be contacted and notified. The suspension is recorded on the student's disciplinary record.

If a student receives three (3) suspensions in a school year, they will receive notice of an expulsion review meeting.

Violations **may** include but are **not limited** to:

Possession of, use or sale of tobacco or drugs (on person, locker, book bag, purse, vehicle, any campus location)

Possession of, use or sale of alcohol (on person, locker, book bag, purse, vehicle, any campus location)

Possession of, use or sale of any objects/instruments (i.e. weapons) capable of inflicting serious bodily harm

Physical violence, fighting or threats against any staff, student or visitor including threats by verbal, written, electronic or other means

Vandalism or destruction of school property , Stealing , Gang affiliation

Bullying, harassment, degrading of another person through verbal, written, physical or electronic means

NOTE: Until the suspension is served, a student cannot attend or participate in any extracurricular activity.

NOTE: Anyone convicted of a delinquent or criminal matter inside or outside of the school environment is subject to expulsion. Any student serving an existing expulsion from another school and requesting enrollment into SAS will not be enrolled at SAS during the length of the expulsion and will go before a review board to determine if admittance into SAS will be approved at a later date.

EXPULSION REVIEW BOARD:

This Board is made up of four (4) members. The Principal, the Dean and two (2) teachers not directly involved with the specific incident. This discipline review will include all documentation of the incident(s) and any/all student records on file. A recommendation to expel or offer a consequence "in lieu of" expulsion will be provided to the Head of School. The final decision will be made by the Head of School.

SCHOOL JURISDICTION

St. Anthony School has jurisdiction concerning the student's conduct and behavior in school, on school property, at all school sponsored events and activities. Furthermore, a student's conduct at any time, even away from school and school related activities, reflects upon St. Anthony School, and may incur disciplinary consequences and/or affect their standing as a member of the St. Anthony School community. Any activity, incident or progression of incidents occurring on or off campus, which, in the judgment of the administration, is a danger to safety, the good moral order, and/or is incompatible with the philosophy of the school, will be grounds for disciplinary action by the school. All school policies apply to all students regardless of age and/or emancipated minor status.

PARENTAL RESPONSIBILITY

The students' interest in receiving a quality, morally-based education is only served if students, parents and school staff work together. Normally, differences between these individuals can be resolved. In some rare instances, however, the school may find it necessary, at its discretion, to require parents/guardians to withdraw their child.

It shall be an expressed condition of enrollment that the student will behave in a manner, both on and off campus, which is consistent with the Christian principles which the school upholds. These conditions of enrollment shall include, but are not limited to, the following:

- Parents/guardians are expected to work cooperatively with the school to assist the student in meeting the academic, moral and behavioral expectations of the school.
- Students and parents/guardians may express their concerns about the school's policies or its personnel in a respectful, collaborative and constructive manner.
- These expectations for students and parents/guardians are extended to include all school-sponsored programs and events (e.g., study halls, athletics, field trips, activities).

The school reserves the right to determine which actions fall short of meeting basic Christian principles and the school's code of conduct. The student whose actions fall short will normally be given a verbal warning first, then if necessary, disciplinary action will be taken which may lead to suspension from the school and its activities. The school reserves the right to determine when student conduct is of such a severely detrimental or harmful nature as to warrant immediate expulsion or law enforcement intervention without prior suspension and/or probation.

CONTRABAND

These items are prohibited on school grounds:

- Weapons, e.g., firearms, knives, slingshots, dangerous instruments, or items that have similar appearance or function
- Lighters, matches, explosives or flammable materials
- Gang and drug paraphernalia
- Alcohol, illegal Drugs, cigarettes, and vaping paraphernalia

BEHAVIOR CONTRACT / EXPULSION

While on Behavioral Contract, a student may attend any school functions, unless otherwise stated as part of the Behavioral Contract. The contract is a final attempt to bring about greater positive change.

All students whose actions result in being placed on probation contracts will be offered the behavioral contract as conditions for continued enrollment. Failure to sign or accept the conditions stated in the behavioral contract may be cause for immediate dismissal of the student. Once signed, failure to abide by the contract will also be cause for immediate expulsion.

A student who has been expelled, asked to withdraw or asked not to reenroll due to behavioral issues is barred from campus and participating in or attending any school-sponsored activities or functions. Unless an appeal is filed within three days, the parent/guardian will report to the Admissions Director to return all school owned materials and to fill out the release/transfer papers. Parents/ guardians remain responsible for meeting all outstanding financial obligations to the school. If a student attends any part of a school year, the entire tuition for that school year is due and payable.

The school reserves the right to determine when a student's conduct is so severely detrimental or harmful as to warrant immediate expulsion without prior suspension and/or probation.

SEXUAL HARASSMENT

St Anthony School defines sexual harassment as follows:

Any unwelcomed sexual advances, "sexting" or any postings of a sexual, inappropriate nature to any social media, and other verbal or physical conduct of a sexual nature.

This behavior will be classified as a Class IV offense and may carry the consequence of law enforcement intervention, placement on Behavioral Contract, and possible suspension or expulsion.

CLASSROOM RULES

Teachers formulate their own individual classroom rules and consequences. However, the following classroom rules are always included or inferred:

- Students are to come to class on time and prepared (books, pens, paper, homework, etc.)
- Students are to show respect for others and their property
- Students are released only with permission from the teacher
- Students are to remain quiet during announcements
- Students are to be in dress code during class
- Students may drink only water in classroom; water must be in a closed container

Students are not to eat during class time unless permission is given. Students who are repeatedly in violation of a teacher's classroom rules are referred to the Dean of Students for further disciplinary action.

ATTENDANCE

Students are required to be in school for the entire school day. Students will be released to their parents/guardians during the school day upon their request. Parents are to call the Main Office (808) 244-4190 ex 221 to have a student released for an appointment during the day. Any absence or release requires notification. A student who is not involved in an after school activity must leave campus by 2:45pm as staff presence is diminished.

ABSENCES

It is the parent's responsibility to notify the school each day a student is absent or tardy. Unexcused absences may result in the student being charged with cutting class or truancy and face subsequent disciplinary consequences.

Vacation, sports not school related, are all considered unexcused absences. A doctor's note must be submitted to the Main Office for any medical appointments to be marked excused. If a student is absent more than 3 days in a row, a medical release from a doctor must be brought to the Main office to be kept on file.

A student who is absent half or more instructional periods in the school day is not eligible to participate in any extracurricular or co-curricular activities that day. If the student is absent half or more instructional periods on a Friday, he/she will not be allowed to participate in any MIL weekend sports. Responsibility rests with the student to make arrangements with

teachers for making up any work or tests missed because of excused absences. Regular attendance is necessary for the greatest educational opportunity to result. Report cards tally the number of absences and tardiness for each student. Parents are advised to keep track of these totals to assure their accuracy.

TRUANCY

Once a student has arrived on campus, he/she may not leave without parental permission and notification of the Main Office. Students, who do not attend school, leave campus before the announced release time for sports, retreats, field trips, etc., or during recess, lunch, rallies, or assemblies are considered truant. Truancy is against the law.

Truancy is an unexcused absence, therefore any work or tests missed cannot be made up. Students are required to stay in the close vicinity of their scheduled class if their teacher is detained and unable to start class on time. Students who receive attendance instructions from a teacher or administrator should go directly to the specified location without delay.

If an individual student's absentee record indicates a pattern that would suggest either truancy or parental neglect of providing for a student's education, the Principal will notify both the Superintendent of Catholic Schools and the Maui Police Department. Printed copies of the attendance record are required by the police department.

STUDENTS LEAVING DURING THE SCHOOL DAY

Doctor and dentist appointments should be scheduled after school hours whenever possible. All requests for early release must be submitted to the Main Office. Students must report to the Main Office to sign out any time they leave campus. Parents may sign their children out as needed by reporting to the Main Office. If the student returns to school that day, he/she must report to the Main Office to sign back in and obtain a re-admit slip.

Students may sign themselves out with parental permission. A dated note or fax bearing a parent signature is required each time. **Under extraordinary circumstances**, permission may be given by phone if approved by administration. **Parents should not text or contact students on their cell phones during school hours.**

TARDY TO CLASS / SCHOOL

St. Anthony School recognizes the responsibility of the parents/guardian to ensure the timely arrival of all students at the beginning of each school day. If a student is tardy for any reason, he/she must report directly to the main office, must sign-in, and receive an admit slip to class.

Tardiness to school resulting from inclement weather or traffic accident delays will be recorded as excused (at administration discretion). All other tardiness will be recorded as unexcused.

Excused tardies such as Dr. appointments, accidents, special circumstances at discretion of administration. Traffic, sleeping in, getting a late start, no alarm clock, etc are all considered unexcused absences. Three unexcused tardies = 1 absence.

St. Anthony encourages punctuality as a component of good character. Students who accumulate tardiness are subject to disciplinary consequences by the Principal.

ILLNESS DURING SCHOOL HOURS

Students who are ill must report to the Main Office after obtaining permission from their teacher. St. Anthony does not provide medical facilities and /or personnel on campus for students who are ill or unable to normally function in the regular classroom. Parents will be contacted and are responsible for the timely pick-up of and any needed medical care for their child. Students judged by the school to need immediate medical care will be transported by ambulance to the nearest medical facility and students' medical insurance will be charged.

Emergency Procedures

911 and parents will be called when a situation warrants immediate medical attention beyond basic first aid.

In the event the student contracts anything deemed contagious, a doctor's note will be required to return to school.

MEDICATION DISTRIBUTION

Prescription medication for students must be submitted to the Main Office and be accompanied by a Self-Administration of Medication form signed by a parent and the prescribing doctor. Medication must come in the original bottle with the prescription label. Distributing or taking another's prescription medication is strictly prohibited and may result in police intervention and consequences along with suspension with recommendation of expulsion.

Main Office's Responsibilities

- A list will be compiled detailing the circumstances under which each student is allowed to take medications and what the medication is.
- The medication list will be kept up to date and be available to the necessary staff members.
- All medication will be locked in a designated location.
- An accurate log of time, date, student name, medication, and the reason will be maintained on medication taken during school hours.
- School Personnel will retrieve the medication and watch him/her take it.

MEDICAL INSURANCE

All students attending St. Anthony School are covered by an **accident insurance rider through Brown & Brown**. Additionally, all students must be covered under their own medical insurance. Insurance claim forms are available in the Business Office.

SCHOOL INVESTIGATION

St. Anthony School endeavors to provide a safe and orderly school and, therefore, a school free from the presence of illegal or dangerous drugs, alcohol, weapons, gang or gang related activity, or any potentially harmful or disruptive material and/or activity. The school expects all members of the school to actively support and cooperate with the school in this endeavor. When school officials investigate situations which potentially endanger the safe and/or orderly operation of the school, students may be questioned about their activities and those of other students and/or persons.

SEARCH AND SEIZURE

Policy on school search and seizures

Students have a legitimate expectation of privacy in school and during school-supervised activities, on or off school property. Their expectation of privacy extends to their persons and personal effects as well as school property assigned for their individual use. School officials shall respect and uphold these privacy rights of students. School officials; however, have the responsibility for maintaining order and safety. In fulfilling this responsibility, school officials may, on occasion, need to carry out searches and seizures on school premises or during school-supervised activities. As a general policy, such searches and seizures are permissible only when the health or safety of a person would be endangered if a search or seizure is not carried out by school officials. Searches and seizures conducted by school officials shall abide by the provisions of this subchapter.

Authority

Searches and seizures may be carried out on school premises, or during school-supervised activities, on or off school property, by any school official who is responsible for the supervision of the student or property to be searched. A school official or designee conducting a search shall be accompanied by another school official serving as a witness unless it is an emergency where prompt action is necessary to protect the health or safety of a person or persons. It is not necessary for school officials to obtain a warrant or contact parents/guardians before conducting a search of a student or property.

Prohibited searches and seizures:

- A school official shall not conduct a search requiring bodily contact of a student of the opposite sex except when such a search is necessary to prevent imminent harm to the health or safety of a person or persons.
- In the course of a search, the use of force against a student is prohibited unless the school official believes that the force to be used is necessary to prevent imminent harm to the health or safety of a person or persons. When the use of force is necessary, the degree of force shall not be designed to cause or known to create a substantial risk of causing death, serious bodily injury, disfigurement, extreme pain or mental distress, or gross degradation.

- Seizures of the personal effects of a student resulting from a search conducted under the provisions of this subchapter shall be limited to the objects or objects for which the search was conducted. However, any other object observed during a search may be seized by a school official when possession of the object is a violation of law or the provisions of this chapter, or when non-seizure may pose a serious threat to the health or safety of a person or persons, including the school official conducting the search.

Strip searches are prohibited.

Searches and seizures involving law enforcement officers

School officials shall cooperate with law enforcement officers in the conducting of criminal investigations on school premises and during school-supervised activities. However, school officials shall not conduct any search and seizure in conjunction with, or at the request of, law enforcement officers as part of a criminal investigation. Law enforcement officers shall be permitted to carry out search and seizures which they deem necessary under the prevailing standards of criminal investigations.

YOUTH GANG AND GANG RELATED ACTIVITIES

St. Anthony School defines a youth gang as: "A loose-knit organization of individuals, usually between the ages of 14 and 24 and maybe involved in criminal acts. The group has a name, is usually territorial, or claims a territory as under its exclusive influence. Its members associate together, and may commit crimes against other youth gangs or against the general population."

St. Anthony uses one or more of the following criteria in determining youth gang membership or involvement:

- The individual freely admits membership
- The individual has gang tattoos, hair style or other gang identifying personal appearance
- The individual associates with gang members
- The individual wears gang colors or clothing imprinted with gang names or symbols
- The individual "tags" or marks his/her personal property, school property, or other property with gang names or symbols
- The individual writes or has written about their gang affiliation
- The individual uses a special name that identifies him/her as a gang member
- Official documentation from police, probation, court records or school records indicating that the individual is a gang member

It is the policy of the school that youth gang membership or gang involvement of any nature by a St. Anthony student will not be tolerated on or off campus. A student considered to be a gang member or involved in gang related activities will automatically be suspended from school and have their case brought before the Executive Committee for review and determination of consequences. In instances where there may be a violation of law, students may be turned over to police.

Students belonging to or associated with any group (such as cults, satanic groups, hate groups and anarchist groups) that exhibit any of the above characteristics or characters deemed contrary to the safety, the good moral order, or incompatible with the philosophy of the school, are subject to disciplinary consequences including police. The purpose of this policy is to provide for the safest possible environment for students, faculty and staff in keeping with the philosophy of St. Anthony.

ZERO TOLERANCE POLICY

St. Anthony School maintains a Zero Tolerance standpoint in regard to weapons, illegal drugs, controlled substances, assault and gang affiliation. Any proven violation of the Zero Tolerance policy will result in expulsion.

1. Possession (on the student's person, locker, book bag, vehicle, and/or any object assigned to, owned by, or controlled by the student) of any contraband items.
2. Selling and/or using an illegal drug, other controlled substance, or drug paraphernalia
3. Committing or attempting to commit a sexual assault
4. Causing serious physical injury to another person, except in self-defense
5. Robbery, extortion or other criminal activity
6. Assault or battery, or threat thereof, of another students or any school personnel The recommendation for expulsion shall be based on one or both of the following:
 - Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
 - Due to the nature of the act, the presence of the student causes a continuing danger to the physical safety of the student or others.

These activities are prohibited on school campus, in the area surrounding the school campus, at any school-sponsored/related function, or at any other private/public school or school sponsored/related function.

The primary responsibility of knowing and controlling the contents of any personal items, lockers, and/or vehicles brought to school or to a school-sponsored/related function rests with the student and the student's parents/guardians.

HARASSMENT / BULLYING

Harassment/bullying occur when an individual is subjected to treatment that is hostile or unwanted. Harassment/bullying can occur anytime during school or school-related activities. It includes, but is not limited to, any of the following:

- Verbal Harassment: Derogatory comments and jokes; threatening words spoken to another person
- Physical Harassment: Unwanted physical touching, contact, assault, deliberate impeding or blocking movements or any intimidating interference with normal work or movement
- Sexual Harassment: Includes unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature
- Cyber Bullying: Harassment via internet, cell phone, or other social media

It is a student's responsibility to:

- Conduct himself or herself in a manner which contributes to a positive school environment
- Avoid any activity that may be considered discriminatory, intimidating or harassing
- Ask the offender to please stop
- Inform staff members harassing him/her that the behavior is offensive and unwelcome
- Report all incidents of discrimination or harassment to the administration or counselor
- Immediately stop any discriminatory, intimidating, harassing or unwelcome conduct of which he/she is accused

If the harassing behavior continues, the student is subject to further disciplinary action up to and including expulsion from school. The student may also be subject to legal remedy.

SCHOOL LOCKS AND LOCKERS

While each student is assigned a locker for the purpose of storing his/her school related books and school supplies, a student does not own the locker, and does not possess a right to privacy in material stored in the locker. The school may enter student lockers without consent or knowledge at any time, for any reason, including, but not limited to, maintenance, repair, or identification of students in wrong lockers. Lockers may also be searched without consent or knowledge if the school has reasonable suspicion that the locker may contain items that would be disruptive to the educational process or dangerous to the health and safety of others. A student must use the locker assigned and secure it with a St. Anthony School lock. St. Anthony School is not responsible for the loss or theft of any articles stored in a student's locker. Students are responsible for any articles stored in their locker and any writing/markings on the inside of their locker. We recommend that students not store valuables in their lockers at any time. Students are responsible for inspecting their lockers (e.g., latches not engaging, loose handles, etc.) and reporting any damage to or graffiti on their locker to the Main Office. Keys for the student locks are kept by Maintenance Personnel and in the Business Office.

STUDENT PARKING / VEHICLE USE

Drivers are expected to be especially cautious when driving on campus because of pedestrians. The Speed Limit on campus is 5 MPH. Students are expected to park in front of Maryknoll Hall and not in the main parking lot. Student parking in the parking lot next to the band room is not permitted during school hours. General courtesy such as not blocking the lanes or holding up traffic is expected from all students and adults. Student drivers must fill out a Driver's License and Insurance Certification form and bring it to the Main Office along with a copy of their driver's license, registration and proof of insurance. The Main Office will keep these forms on file. A new form will need to be filled out every year. Vehicles are off limits during the school day. Unsafe driving practices or violations of parking rules or the safe driving code will subject students to a loss of their parking privilege and/or disciplinary actions.

CARE OF SCHOOL PROPERTY

Students are expected to take great pride in their school and do their part to maintain its upkeep. Students will be held financially accountable for damages caused by careless behavior or vandalism.

CAMPUS VISITORS / GUESTS

ALL parents, visitors and guest speakers must check in at the Main Office for a visitor's pass and are expected to follow school rules while on campus. Prospective students interested in the "Shadow Program" should contact the Advancement Department. Expelled students are not allowed on campus. The school reserves the right to refuse access to any individual. School restrooms are not available to non-students or visitors during the school day.

UNIFORM DRESS CODE

The school recognizes that a person's appearance is indicative of their positive self-image and ability to be self-disciplined. What is appropriate appearance, however, in recreational or leisure situations may not be appropriate in the school environment. The school requires that a student come to school well-groomed and with their clothing in good condition. The school recognizes that parents are the primary persons responsible in seeing their son/daughter is clean, well-groomed and dressed correctly for school. Students are expected to follow the dress code from 7:50 am until the end of the last period of the day. All School uniforms must be unaltered and of proper size, condition and fit. The Dean is responsible for interpreting, implementing and enforcing the dress code policy and as a result, is the final arbiter in determining what appropriate student dress for school is. Only items listed in the dress code chart may be worn.

Exceptions to the stated dress code

- On Fridays throughout the school year, collared aloha shirts with local-design print and uniform shorts or pants.
- Girls may wear mu'umu'u/modest floral dresses, max 2 in. above the knee, no spaghetti straps or open backs, etc.
- Once a Senior has been accepted to a college or university, and this acceptance has been announced by the School Guidance Counselor, the senior may wear that college/university's sweatshirt or jacket in place of the St. Anthony School uniform sweatshirt or jacket.
- Students may vary from the dress code on special days as designated and approved by the Principal.

	Males	Females
Shirts (uniform tops)	REQUIRED Uniform purchased from www.dennisuniform.com . Needs to navy blue or white	
Shorts, Pants, Skirts (uniform bottoms)	Uniform purchased from www.dennisuniform.com . Khaki or navy shorts or pants <i>Due to supply and cost, other brands are acceptable if identical to the uniform provided via Dennis Uniforms.</i>	Same as males, with the exception of wearing skirts purchased from www.dennisuniform.com . <i>Due to supply and cost, other brands are acceptable if identical to the uniform provided via Dennis Uniforms.</i>
Shoes and socks	Matching dress or athletic shoes (closed-toe) and socks. Black, White, Brown, and Gray are acceptable colors. No neon or bright colors.	
Belts	If worn, must be solid color navy, black, brown, or white	
Undershirts	Should not be visible under school uniform. If it does, shirt needs to be white	
Outerwear	Any solid or monochromatic blue, white, gray, or black jacket, sweatshirt, or sweater contain no profane language or graphic.	
Hair	Neat, well-groomed and of a natural color. Facial hair must also be trimmed and well cared for. Extreme hair styles (i.e. mohawks, shaved patterns) are not permitted.	Neat, well-groomed and of a natural color. Extreme hair styles (i.e. mohawks, shaved patterns) are not permitted.
Jewelry	-No body piercing except earlobes and nostrils. -For safety, small studs only . -No more than 2 piercings per ear. -No more than two small nostril piercings. - A single necklace or chain, bracelets, and watches are acceptable as long as they are not a distraction in class or a safety concern.	
Hats/Beanies	Only allowed outdoors only. Do not wear indoors including classrooms, cafeteria, offices, or church. Logos and designs must be appropriate	
P.E. wear	T-shirts with appropriate design are ok. Recommend St. Anthony Athletic Athletic shorts, no shorter than 3 inches above the knee. No form fitting attire.	

- **Friday Dress** – Collared aloha shirts with local-design print and uniform shorts or pants. Girls may wear mu'umu'u/modest floral dresses, max 2 in. above the knee, no spaghetti straps, open backs, etc.
- **Athletic Dress** – Team jersey with uniform pants or shorts may be worn on Fridays only if they have a game on that Friday or Weekend. (Teams must be in the same color jersey).
- **Special Dress** – Any dress outside the guidelines must first be approved by the Administration.
- **Spirit/Homecoming/Club Shirts** only on Rally Fridays.
- **Team & Club sweatshirts** only on the days that they have games/special events/competitions

STUDENT ID / MIL CARDS (HS ONLY)

Students should have their ID card in their possession while attending school functions. The ID card is also the student's MIL Participation card, which entitles the student to attend St. Anthony School regular season sporting events. All other games must be paid for at the box office.

HALL PASSES

It is the student's responsibility to secure explicit permission and a hall pass from a faculty or staff member when granted permission to leave a classroom, lab or the library during class time. Students out of class without explicit permission and a hall pass are subject to disciplinary consequences.

MASS / ASSEMBLIES / PEP RALLIES

Assemblies are mandatory and are held for several purposes. As an `ohana we gather to celebrate Liturgy, to participate in prayer services, to attend various performances, to welcome special visitors, and to hear important announcements. The Church Center should always be respected as a "sacred" space. There will be no eating, drinking, gum chewing, wearing of sunglasses, etc. Backpacks and lunches not left in secured classrooms are to be left on the church lanai, not brought into the church center.

Rallies are held to encourage school spirit and promote school functions such as Homecoming. As young adults, students are expected to:

- Respect the dignity of those presenting the program.
- Demonstrate the appropriate response. There is a proper time to laugh, cheer, and/or applaud, but there is also a time to listen.

MONEY AND VALUABLES

Students are discouraged from bringing large amounts of money to school. All valuables must be in the possession of the owner at all times.

CELL PHONE AND ELECTRONIC DEVICES POLICY

Parents, as primary educators and owners of their child's electronic devices, are asked to assume responsibility to monitor them inasmuch as they have appropriate content, pictures, music, games, apps, etc. We ask that you regularly review the material on your child's device(s). If you allow your child to participate in social media websites, they should include you as a "friend".

Teachers are asked to monitor the use of these devices inasmuch as they impact learning in the classroom and respectful behavior on campus (see SAS Acceptable Use Policy for more details). If your child is not ready to manage any electronic device consistent with our Acceptable Use Policy (AUP), please contact the Principal to work out a reasonable plan.

Cell phones may be used on campus **for academic purposes ONLY**, under the **supervision and explicit** permission of a faculty member. These times should be rare. **At all other times, due to the potential disruptive nature of this device, we ask that all students turn off their cell phones during the school day, to include recess and lunch, and place it for safety in their backpack (NOT on their person or locker).** The school will not assume any liability for loss or damage of these devices. Phones used inappropriately will be confiscated and returned **only to the child's parent or guardian** in the main office. In an emergency, your child is always welcome to use the office phone to contact you.

OFF LIMITS AREAS

Students are not allowed to enter any of the designated "Off Limit Areas" on or around campus. Students who enter these areas during school hours, without permission, shall be reported to the Principal immediately and subject to disciplinary action.

Student vehicles are off limits during the school day. Classrooms and offices without supervision are also off limits.

Students may not park in the back parking lots during school hours, 7:30 am – 3:30 pm. Please do not ask to be dropped off in that area.

STUDENT DISCIPLINE FILES

Student discipline files are confidential and can only be accessed through the Dean. In general, discipline files do not follow a student to other schools or colleges and are destroyed one year after graduation.

STUDENT LIFE

STUDENT ACTIVITIES AND CLUBS

St. Anthony School offers a variety of clubs and activities throughout the school in order to supplement and enrich the educational program offered to its students. It is hoped that students will involve themselves in activities, which promote a spirit of cooperation and enthusiasm, foster initiative and teach responsibility. All activities are under the direction of the Student Government, Divisional Moderators, or Club Moderators who act in cooperation with the Student Activities Director. The following is a list of clubs available at SAS but it is not inclusive and is based on student interest

Club/Group	Activities/Purpose	Student Membership
Tri-M Honor Society	Become better leaders through music	Students 9-12
Science Club	Planning/participating in all science activities on campus & science competitions	Students 6 – 12
National Honor Society	Promoting the pillars of NHS, Scholarship, Leadership, Community Service, Character	Students 10 – 12 who meet requirements
National Junior Honor Society	Promoting the pillars of NJHS, Scholarship, Leadership, Community Service, Character	Students 7-8 who meet requirements
LEO Club	Student service club sponsored by Kahului Lions Club	Students 6 - 12
LIFE/Music Ministry	Retreats/Prayer/Liturgies/Choir	Students 6 – 12 interested in ministry
Math Club	Through friendly competition, improve math skills	Grades 9-12
Student Government & Activities	Plan and execute school activities	Students 6– 12 elected student leaders

SCHOOL DANCES, BANQUETS, BALLS, AND PROMS

The school provides a safe, chaperoned, alcohol free/drug free environment for its students at all social functions. The school's jurisdiction ends when these events conclude. St. Anthony School disclaims any liability for any action which precedes or follows any school event.

On Campus

School Dances usually run from 7:00 pm to 10:00 pm. Students must arrive by 7:30 and may not leave until 10:00 pm. Exceptions will be handled by the authorized adult supervisor.

Off Campus

For dances and banquets held off campus, students must have both an attendance permission slip and transportation pick up permission slip signed by the parents/guardians. In cases where guests outside of the division will be in attendance, they must also have the appropriate permission slips signed by their parent/guardian.

The Administration strongly discourages the rental of hotel rooms after a prom or formal dance. Those who rent or allow such events to occur may face serious liability and responsibility. Adults face the possibility of damages and litigation in court.

While we cannot legislate what happens after a formal dance/prom, we are concerned about the safety of our students and the reputation of our school. Any student who brings discredit to the reputation of St. Anthony School may forfeit his/her status as a student at our school.

All students are bound by the rules and guidelines as set forth by the divisional moderators and/or School Administration in regard to guests, dress codes, activities, etc. Parents will be notified of any disciplinary problems. Students will also be referred to the Principal. No one over 20 years of age will be admitted to school dances, balls and proms.

STUDENT ASSEMBLIES

School-wide assemblies may be of an educational or recreational nature. Assemblies may be planned and executed, in cooperation with the Student Activities Director, Student Government Moderator, by the SGA, Clubs, or by the Administration. All school-wide assemblies require administrative approval.

FIELD TRIP POLICY

A BUS OR THE SCHOOL VAN MUST BE USED FOR ALL FIELD TRIPS In some incidents if it is a small group of students, employees of St. Anthony School may drive; however, all permission forms must be completed and turned-in before they are to be transported. **In very unusual circumstances** a bus cannot be rented, or if there are not enough school employees available to transport the students, parents may drive with **PRIOR APPROVAL** of the Principal and appropriate permission slips **MUST BE** signed stating the student will be transported by a parent (the driving parent's name needs to be put on the permission slip prior to the student's parent signature so parents will know who their child will be riding with). The driver must have a valid insurance card and copy of his/her driver's license on file with the school.

ALL PERMISSION SLIPS MUST STATE THE TYPE OF TRANSPORTATION AND/OR THE DRIVER THE STUDENT WILL BE RIDING WITH.

STUDENTS ARE NOT ALLOWED TO DRIVE TO FIELD TRIPS UNDER ANY CIRCUMSTANCES.

ANY DRIVER TRANSPORTING STUDENTS IN THEIR PERSONAL CAR SHOULD BE AWARE THEY WILL BE THE FIRST INSURED IN CASE OF AN ACCIDENT.

PROJECT GRADUATION

Project Graduation, an all-night alcohol and drug free graduation celebration, is coordinated by a committee of Senior parents. The planning and fundraising is year-long. No school operating funds are used for Project Grad—all funds are donated through the fundraising efforts of the senior class and their parents and grants. It commences immediately after graduation and concludes at 6:00am the next day. The committee is asked to keep school administration informed of their plans. The school is not responsible for any activities that occur after the conclusion of the graduation ceremony.

TROJAN ATHLETICS

Athletics Director

The intent of St. Anthony's athletic program is to promote the development of the student's potential and to provide an understanding of the benefits of discipline, training, teamwork, commitment, and respect for authority and rules.

Parents and school personnel must work together to promote a common value system that develops the character in young athletes our society so desperately seeks. Parents, coaches, teachers and school administrators must communicate their expectations to one another in order to present a united front that expects of young athletes nothing less than exemplary personal and social behavior. Emphasizing the promotion of these common core values will help our student-athletes instill a higher level of expectation in all aspects of life.

Athletics is an important aspect to education that St. Anthony School utilizes to help young men and women develop into responsible adults. As a school in the Marianist tradition, we build on and use the insights of Father William Joseph Chaminade to foster an atmosphere that challenges our young men and women to move beyond what they may perceive to be their limitations.

Characteristics of A Marianist Education (CME and Athletics)

The St. Anthony School Athletic Department, in working with its athletes, strives to develop vigor, strength, endurance, vitality, coordination, and resourcefulness. Student athletes are encouraged to develop the quality of courage and the ability to think under duress, making quick and proper decisions. The individual should develop his/her athletic skills to the maximum degree along with the sense of responsibility and respect for the school, the team, the coach, and him/herself. Good sportsmanship, fair play, self-discipline, and personal sacrifice should be used to attain his/her goals for the benefit of the team. To help achieve these goals, the St. Anthony Athletic Department must emphasize the importance of the Marianist traditions and uphold these characteristics with sincere conviction.

Goals

The primary goal of the Athletic Program is to develop the physical skills of the athlete to a high degree of strength, endurance and coordination. The program should provide the opportunity to participate in a coordinated plan of physical conditioning, well-structured supervised practices, and learning proper dietary habits.

The program should develop in the athlete certain traits of character: self-control, self-discipline, self-confidence, tolerance, patience, perseverance, responsibility, and a cooperative spirit.

Because of the competitive world of athletics, the athlete must endure mental and physical pains in silence and learn to control his/her emotional outburst and tendencies toward impulsive actions. He/she must work cooperatively toward a common goal as a member of a team. If the group is to achieve success, the athlete must meet his/her responsibility, win or lose together, and accept the weaknesses and shortcomings of others. The athlete must learn to judge the worth of his/her teammates and opponents only by their behavior and their contributions to their respective teams.

Athlete's Objectives

- To develop inner strength, endurance, vitality and coordination.
- To develop skills to their maximum potential.
- To promote desirable health habits.
- To develop and exemplify good sportsmanship, fairness, and honesty. To develop group loyalty and team play.
- To develop qualities of courage, doing one's best, alertness, quick thinking and resourcefulness. To develop emotional stability, self-control, self-discipline, and patience.
- To develop a sound competitive spirit.
- To develop leadership qualities.
- To develop humility, dignity, integrity, pride and honor.
- To develop respect for authority and one's self.

High School MIL Sports

St. Anthony typically participates in the following sports, dependent on student interest:

Fall: Cross County, Girls Volleyball, Air Riflery

Winter: Boys Basketball, Boys/Girls Swimming

Spring: Baseball, Tennis, Track

The school and the coaches ask that a student participate in **only one sport each season** to ensure the athlete contributes fully to the chosen sport and maximize his/her skill development and expertise. There are times in which conflicting sports schedules create a dilemma for an athlete as well as the team causing forfeiture. **All exceptions to this request should come after discussion with the Athletic Director and the coaches involved.**

Junior High Sports

Fall: Cross County; Air Riflery

Winter: Boys Basketball, Girls Volleyball, Girls Basketball

Spring: Track

All students representing St. Anthony School in intermediate and interscholastic activities must meet all the requirements and eligibility provisions set by the school, the Maui Interscholastic League (MIL), and the Hawaii High School Athletic Association (HHSAA).

Academic Requirements

Students participating in co-curricular activities must have at least a 2.0 grade point average and be passing in courses required for graduation.

If a student does not meet eligibility requirements, then the academic review status (Probation) must be followed for the affected student

Any student who falls below a 2.0 in any of their classes during the course of the semester may be placed on academic probation at the discretion of administration. The following are reasons that a student would be placed on probationary status. Teachers are required to consistently.

Academic Review Requirements

Once a student is placed on Academic review, the requirements are as follows:

- Parental signature of the Academic Review Declaration Form.
- Weekly grade checks will be completed by the Administration.
- A student on Academic Review will not be allowed to miss any instructional time and therefore may not leave early to attend an athletic event.

At each designated grade check point, students on academic review status who meet the participation requirements, become eligible to participate until the next grade point check.

All grades must be entered in a timely manner. A student will not be penalized when teachers do not have current and updated grades entered into PowerSchool.

Failure to adhere to all grade check policies and consequences may result in removal from the team.

Communication Procedures

Cooperation among coaches, athletes, parents, and school personnel is essential if students are to realize the values of athletic participation. By establishing an understanding of each other's position, we are better able to appreciate the actions of the other and provide the greatest benefit to our young student-athletes. As parents, when your child becomes involved in our program, you have the right to know what expectations have been placed upon you and your child. In order to ensure a positive experience for all, clear communication between the Athletic Department, the coaches, and the parents is of utmost importance.

Appropriate Concerns to Discuss with Coaches

- Coaching Philosophy
- Expectations put upon your child
- Athletic schedule (times and sites)
- Team requirements (fees, special equipment, off-season conditioning, etc.)
- Injury procedures
- Disciplinary guidelines
- Treatment of your child mentally and physically
- Possibilities for improvement both athletically and personally
- Your child's behavioral concerns

Inappropriate Concerns to Discuss with Coaches

- Team strategy
- Play calling
- Other athletes playing abilities
- Playing time - understandably this can be a very sensitive issue. A more productive way to approach this situation can be tied into possible areas of improvement your child may focus on.

Communication Coaches Expect from Parents

In turn, there are a few things as an athletic department, we feel should be expected from the parent in order to facilitate the overall athletic experience:

- Express concerns directly to the coach with your son's/daughter's knowledge
- Notify coaches of any schedule conflicts well in advance
- Any special concerns in regards to either a sport or departmental philosophy

Communication Guidelines (Chain of Command)

In order to maintain a healthy and productive atmosphere free of negativity, the proper steps should be maintained.

1. Encourage your child to speak candidly with the coach expressing his/her questions and concerns at a time convenient to both your child and the coach.
2. If, as a parent, you still have questions or concerns, you should contact the coach directly and arrange a mutually convenient time to speak.
3. The final step is to contact the athletic administration if concerns are still not resolved and discuss the circumstances to determine any appropriate actions to rectify the situation.

Conduct of the Student-Athlete and Sportsmanship

The conduct of the St. Anthony School student-athlete is governed by:

By-laws of the Maui Interscholastic League (MIL)

Rules and policies of St. Anthony School

Rules and policies established by the coaching staff of each program

Rules of good sportsmanship

Athletes must abide by the school's dress code at all times while representing St. Anthony School, unless exemptions are granted by the head coach of the program with the approval of the athletic administration.

Offensive or foul language is not acceptable and will not be tolerated, as it is contrary to our mission and philosophy.

The athletic administration reserves the right to withdraw any athlete from the athletic program if he/she fails to fulfill his/her obligations and responsibilities to St. Anthony School, the Athletic Department, or to his/her team, or whose conduct is judged to reflect discredit upon themselves, their team, or St. Anthony School.

Any student-athlete under suspension imposed by St. Anthony School or the Athletic Department may not participate in games or practice during the time of suspension. According to MIL rules, if the suspension occurs on a Friday, the student will not be allowed to participate in any weekend games.

Being a spectator at a St. Anthony School sporting event is a "privilege." Spectators are expected to contribute positively to the educational experiences of our athletes. Spectators will be held accountable for their behavior. St. Anthony School reserves the right to remove spectators from sporting events who are not behaving within the spirit and philosophies of St. Anthony School. Parents whose behavior has been deemed unacceptable, will be required to complete an online sportsmanship workshop, at his/her own expense and must produce the certificate of completion before being allowed at any athletic event or function. Non-compliance will directly affect their child's participation.

Any student athlete ejected for unsportsmanlike conduct or a flagrant foul shall be ineligible for the next game. If the ejection occurs in the last contest of the season, the student shall be ineligible for the first contest of the next sport in which the student participates. A student-athlete under suspension will not participate in the game(s) he/she is suspended from. A student who is ejected a second time shall be suspended from further participation until a

meeting between the student athlete, head coach, parent(s), athletic director and Principal has been held to determine further consequences.

Release Time

Because of the nature of athletics and the travel involved, it is often necessary for athletes to be released from class. This in no way releases the athletes from any academic responsibility. The Athletic Director will notify the teachers in advance of early release times. Athletes will leave class and sign out in the Main Office only at the time announced by the Athletic Director. Early dismissal due to athletic events does not exempt a student from turning in assignments by the due date or making up any assignment or test. If student athletes demonstrate an inability to perform these functions, athletic privileges may be curtailed or revoked. Student athletes should go to school ready for travel. Student athletes need to be attending school and not absent to be able to play. Good attendance is one of the standards to be met to be eligible to play. Due to the nature of our league there are times when the team will need to travel and potentially stay overnight. Travel accommodations for the team are made by the athletic department. Chaperones are an important part of the travel process and guidelines are set by the diocese as to the number and gender required. All chaperones are required to take the "Shield the Vulnerable" online course and complete any other required steps for approval.

Dress Code

The appearance of our athletes should be exemplary when present at any athletic event. When the team does not travel to their game in their team uniform; school uniform is usually in effect. Coaches may require special standards of travel dress for their athletes such as jackets and ties, travel sweats, game day polo, etc. On the field of play, athletes are expected to maintain a neat and uniform appearance consistent with principles of team unity and commitment. (i.e. shirts tucked in, uniform worn in the manner intended, etc.)

Training and Practice

An athlete who is mentally alert and physically fit will be capable of performing to the best of his/her ability. Being physically fit will also lessen his/her chances of being injured. Therefore, an athlete at St. Anthony School is expected to follow a strict training program, eat a proper diet, and get enough sleep and not abuse his/her body by consuming alcohol and drugs or smoking.

Jewelry such as rings, earrings, nose rings, body rings, bracelets, necklaces, etc. are not permitted during practices and games. An athlete is responsible for attending all practices and games. He/she is responsible for informing the coach if he/she is unable to attend a practice or game for a legitimate reason. Missing a practice or game without first notifying the coach may result in suspension from participation. If the athlete continually misses practices and or games, he/she may be dropped from the team. Coaches are responsible for informing athletes and parents of practice schedules and games.

Medical and Parental Consent forms

No athlete will be eligible (including tryouts and practices) to represent St. Anthony School unless the following documents are on file with the Athletic Director:

- Physical Examination Form
- Assumption of Risk
- Athletic Emergency Card

Insurance

All athletes are required to have medical insurance **prior** to team tryouts in order to participate in any sport. Those athletes who are covered by family policies must so indicate on the medical and parental consent form, including name of insurance carrier, policy number, and policy holder's name. Any athlete who participates in contact sports is advised to purchase the interscholastic sports insurance.

Completion of Season

Any athlete, who quits the team after participating in a pre-season or league game, may not be eligible to play in another sport until the end of that sport's season without the consent of the Athletic Director.

Other Obligations

In addition to the academic and behavioral requirements, an athlete is responsible to his/her teammates and his/her coaches. Not fulfilling team rules and the coach's expectations may result in the athlete being dropped from the team. The athlete must also be responsible for the equipment and uniform issued to him/her and must fulfill all financial obligations, and return all equipment and uniforms before he/she can try out for another sport or receive a letter.

Administration

The School Administration reserves the right to make the final decision in all situations pertaining to the St. Anthony School Athletic Program.

ADMISSIONS

St. Anthony School welcomes students who will accept our academic challenge and who will benefit from and contribute to our spiritual, academic and co-curricular programs. Admission to St. Anthony School is a privilege and is based in part on the school's ability to serve the child effectively with the resources available to the school.

St. Anthony School admits students of any race, color, religion, national and ethnic origin to all of the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, national and/or ethnic origin in the administration of its educational policies, its admissions policies, its scholarship and financial aid.

FINANCIAL AID

Frequently asked Questions

The Financial Assistance Funds

- **Augustine Educational Foundation Fund (AEF)**

Founded in 1984 by the late Most Reverend Joseph A. Ferrario, the Augustine Educational Foundation was formed to help Hawaii Catholic Schools reach out to parents who wanted a quality Catholic education for their children. Without discrimination against ethnic background, race or religion, the Foundation provides scholarships for students attending a Hawaii Catholic School based on need.

- **St. Anthony School Tuition Assistance Fund**

St. Anthony Tuition Assistance Fund monies are derived from fundraisers, grants, sponsors, annual donors to the program, endowment interest, and individual contributions received from alumni and friends. The Marianist Province of the United States is a large contributor to the program. In order to receive financial assistance from St. Anthony School, applicants must apply as required and by designated timelines of the Enrollment Office.

- **A.P. Sereno Scholarship Fund**

This is for students of Hawaiian ancestry. A copy of the student's birth certificate must be attached to the AEF application.

- **Maui Catholic Student Tuition Assistance Fund (MCSTAF)**

This need-based assistance is for students who are active parishioners of a Maui Catholic Church. Students must apply for the Augustine Educational Fund in order to be automatically eligible for the MCSTAF.

- **The Shane Victorino Foundation Tuition Assistance Fund**

This need-based assistance is for student-athletes who display sportsmanship, dedication and commitment to achieve academic as well as athletic excellence. Preference is given to students who demonstrate volunteerism and community service. Must maintain at least a 3.0 GPA. The date for determining the GPA for this scholarship is the first semester GPA (December).

- **The Tommy Duarte Tuition Assistance Fund**

This need-based assistance is for student-athletes who are team players, who show good work ethics and a strong desire to win. Priority will be given to track athlete.

Hawaii Catholic Schools Policies

Catholic Teaching Curriculum Agreement

“The mission of Catholic education in the Roman Catholic Diocese of Honolulu is to form children who are nourished spiritually, intellectually, and liturgically to share the presence of Christ in the world. Our Catholic educational institutions are obligated by our faith to shape our youth by immersing students in curriculum and experiences rooted in Catholic teaching and doctrine with emphasis on morality and Christian character building. This formation paired with 21st Century academics and teaching methods are critical for success at any Catholic educational institution in Hawaii. Each family has choices in the education and faith formation of their children. We expect all families who have chosen to enroll their children to share fully in the light of Christ and to cooperate and support the mission and activities of Catholic School education in the Diocese of Honolulu.”

It is the parent’s responsibility to cooperate with school staff for the welfare of students. If, in the opinion of the school administration, parental behavior seriously interferes with teaching and learning, the school may require parents to withdraw their children.

CODE OF CHRISTIAN CONDUCT COVERING STUDENTS AND PARENTS/GUARDIANS

The students’ interest in receiving a quality, morally based education can be served if students, parents and school officials work together. Normally, differences between these individuals can be resolved. In some rare instances, however, the school may find it necessary, in its discretion, to require parents/guardians to withdraw their child.

It shall be an express condition of enrollment that the student behaves in a manner, both on and off campus that is consistent with the Christian principles of the school as determined by the school in its discretion. These principles include, but are not limited to, any policies, principles or procedure set forth in any student/parent handbook of the school.

It shall be an express condition of enrollment that the parents/guardians of a student shall also conform themselves to standards of conduct that are consistent with the Christian principles of the school, as determined by the school in its discretion. These principles include, but are not limited to any policies, principles or procedures set forth in any student/parent handbook of the school.

These Christian principles further include, but are not limited to, the following:

1. Parents/guardians are expected to work courteously and cooperatively with the school to assist the student in meeting the academic, moral and behavioral expectations of the school.
2. Students and parents/guardians may respectfully express their concerns about the school operation and its personnel. However, they may not do so in a manner that is discourteous, scandalous, rumor driven, disruptive, threatening, hostile, or divisive.
3. These expectations for students and parents/guardians include, but are not limited to; all school-sponsored programs and events (e.g., extended care, athletics, field trips, etc.)

The school reserves the right to determine, in its discretion, which actions fall short of meeting the Christian principles of the school. Failure to follow these principles will normally result in a verbal or written warning to the student and/or parent/guardian and normally will result in disciplinary action short of a requirement to withdraw from the school (e.g., suspension of student or suspension of parent/guardian's privilege to come on the campus grounds and/or participate in parish/school activities, volunteer work, etc.).

The school reserves the right to determine, in its discretion, when conduct is of such a severe nature as to warrant immediate action without a warning and/or without an intermediate step.

CONCERNING CHILD ABUSE – Safe Environment Program

The "Policy on Allegations and Incidents of Sexual Misconduct" promulgated by the Diocese of Honolulu is incorporated in this handbook by this reference. A copy of the policy is contained in the handbook, "To Offer Healing, To Restore Trust", first published January 8, 2004.

The Church endorses the mandatory reporting provisions of H.R.S. Chapter 350 concerning child abuse. All volunteers who have ongoing, unsupervised contact with minors are required to complete background screening and safe environment training in accordance to the policies of the Diocese of Honolulu.

Consistent with diocesan policy, St. Anthony School will conduct Safe Environment training for children/teens as part of the religion curriculum. A meeting will be held before the class is conducted to provide parents an opportunity to review the safe environment materials.

Consent for participation in this program is included on the Parent Acknowledgment Form located in this Handbook

The following VOLUNTEER CODE OF CONDUCT AGREEMENT *is for the* LIMITED CONTACT VOLUNTEER.

Limited Contact Volunteer: *any volunteer who is placed in a position of authority, trust, or supervision of a minor at a single event.*

LIMITED Contact Volunteers must:

- Review the Volunteer Code of Conduct, available through the School Business Office.
- Complete and sign a Volunteer Code of Conduct prior to beginning volunteer activity.
- Submit the signed Volunteer Code of Conduct to forms to school Business Office.



Roman Catholic Church in the State of Hawaii ♦ 6301Pali Hwy., Kaneohe, HI 96744

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E-mail: lgomes@rcchawaii.org /safe-environment@rcchawaii.org www.hi-care.org

VOLUNTEER CODE OF CONDUCT AGREEMENT

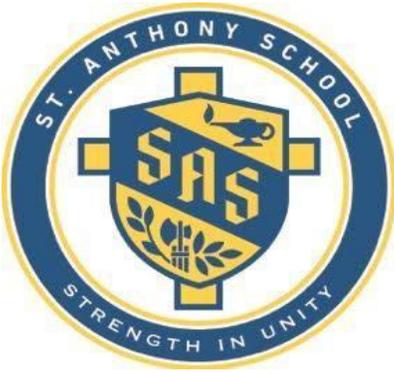
Our children are the most important gifts God has entrusted to us. As a volunteer, I promise to strictly follow the rules and guidelines in this Volunteer's Code of Conduct Agreement as a condition of providing services to the children and youth of our diocese.

As a volunteer, I will:

- Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- Avoid situations where I am alone with children and/or youth at Church activities.
- Use positive reinforcement rather than criticism, negative competition, or comparison when working with children and/or youth.
- Refuse to accept expensive gifts from children and/or youth without prior written approval from the parents or guardian and the pastor or administrator.
- Report suspected abuse to the pastor, administrator, or appropriate supervisor and the local Child Protection Services agency. I understand that failure to report suspected abuse to civil authorities is, according to the law, a petty misdemeanor.
- Cooperate fully in any investigation of abuse of children and/or youth.

As a volunteer, I will not:

- Smoke or use tobacco products in the presence of children and/or youth.
- Use, possess, or be under the influence of alcohol at any time while volunteering.
- Use, possess, or be under the influence of illegal drugs at any time.
- Pose any health risk to children and/or youth (i.e., no fevers or other contagious situations).
- Strike, spank, shake, or slap children and/or youth.
- Humiliate, ridicule, threaten, or degrade children and/or youth.
- Touch a child and/or youth in a sexual or other inappropriate manner.
- Use any discipline that frightens or humiliates children and/or youth.
- Use profanity in the presence of children and/or youth.



St. Anthony School

Parent/Student Acknowledgment Form

This is to acknowledge that I/we have received the St. Anthony School Handbook for the Middle and High School (Grades 6 -12). We understand and agree to cooperate with the St. Anthony and Diocesan policies set forth in the handbook.

Student Name Grade

Signed (Parent / Guardian) Date

Signed (Student)

Safe Environment Program

Consistent with diocesan policy, St. Anthony School will conduct Safe Environment training as part of the religion curriculum. Parents may review the Safe Environment materials on the VIRTUS Website, www.shieldthevulnerable.org

_____ Yes, I give my consent for my child(ren) to participate in the Safe Environment training program.

_____ No, I do not give my consent for my child(ren) to participate in the Safe Environment training program.

_____ I will review the materials and make my decision prior to the training time.

Signed (Parent / Guardian) Date

Signed (Student) Grade

**St. Anthony School
Personal Electronic Device(s) Registration Form
& Request for Access to the School Wi-Fi**

The undersigned agrees to:

- Abide by the AUP guidelines outlined in the Parent/Student handbook.
- Hold SAS harmless in the event of theft, damage or confiscation of a student's laptop or other electronic devices

The undersigned understands that:

- The school technicians will not troubleshoot or install software on personal laptops
- The students are to use the internet on school grounds for educational purposes
- Using my electronic devices at school is a privilege and can be revoked at any time
- This agreement can be modified at anytime and a new agreement would need to be signed

By choosing to participate in this program, you are consenting to monitoring and verification of use, and to examination of the student's laptop/electronic devices as set forth above. All violations of the above procedures may result in the confiscation, loss of privileges, the student's parent contacted, and any consequences delineated in the school's code of conduct. We have reviewed these rules and regulations with my child.

Signed (Parent / Guardian) Date

Signed (Student) Grade