

St. Anthony School General Guidelines for our K-12 Campus

- SAS staff were provided a list of safety protocols prior to school opening on August 4, 2020 and reviewed the list and implementation strategies during staff trainings.
- Procedures for student drop off and pick up were developed, communicated, and shared with parents prior to the start of the school year. They include the following items:

ALL staff, parents, guardians, visitors, and students are required to wear a face mask when on campus and follow the designated social distancing guidelines as posted throughout campus when dropping off in the am

ALL students are thermo-scanned through designated checkpoints each day.

ALL students without a temperature of 100.4 or higher and not displaying symptoms of illness enter.

Each student takes a slip of paper with the day's date and proceeds to their designated classroom.

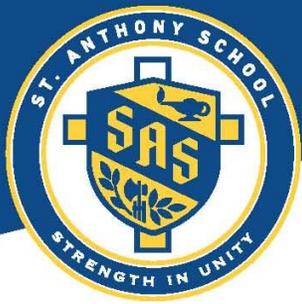
NO students can enter without the slip of paper.

Every student hand sanitizes when entering the classroom to start the day.

ALL students in grades K-12 are required to wear their face masks until they are in the vehicle picking them up to exit campus. Students in grades K-3 are released from their classes at dismissal time and parents/guardians pick them up on the GS playground to ensure social distancing.

- Parents are asked to keep their children home if they have a fever or are showing signs of illness before school.
- SAS staff are asked to self-monitor their wellness. They have access to thermo scanning upon arrival and throughout the day. They wear face coverings throughout the day.
- Students are asked to sanitize, wash their hands when entering a room, exiting a room and before and after they use general school technology. This is followed throughout the day.
- Three outside wash basins have been added to the GS building and automatic soap dispensers and hand sanitizers to campus bathrooms. Additional wash basins are scheduled for installation at the MS and HS buildings. Each classroom space is scheduled to receive an automatic sanitizer station and each classroom currently has sanitizer and disinfectant spray bottles.
- SAS will continue to monitor safety protocols and update as needed. Information will continue to be shared through our weekly eblasts and website postings.

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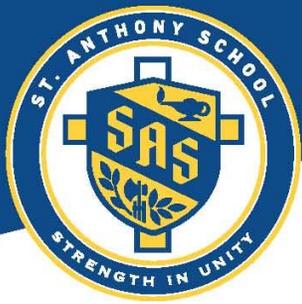
SAS Protocols for Covid-19 Monitoring and Reporting

- The Diocese of Honolulu provided all Catholic schools with guidance in relation to Covid-19 “return to school” planning and the process for communication with the Department of Health, the Diocese, our Faculty and Staff and our SAS parents if a confirmed case is identified. (See steps listed below)
- The SAS drop-off procedures in the morning include wearing of masks, thermo-scanning, observation of general physical health conditions, and cleaning of hands when entering the classroom.
- If a student registers a fever, they will be directed to a designated “isolation area” room to provide a safe, clean, and respectful place of privacy. For our K-8th grade students, that is through the Flex Center main doors which are right behind the scanning station. For our 9-12th grade students, that is located directly next to the Main Office scanning station.
- If a student is directed to the isolation area, they will be rescanned after all student scanning has been completed. They will be asked how they are feeling overall and parent will be called to pick up their child.
- If staff recognize that a student is not feeling well or if the student states the same during the school day, the office is notified, the student is then taken into the office for isolation. The student is thermo-scanned, asked about their overall symptoms and the parent /guardian will be called and notified to pick up their child. Students may become ill for various reasons during the course of a school day and we want them to be able to stay in school, however, we need to be conservative and cautious and humbly ask parents to pick up their child and provide the school with an update on their child’s health status.

WHAT TO DO IF A PERSON AT SCHOOL HAS BEEN IDENTIFIED AS HAVING COVID-19:

- By law, a positive COVID-19 test will trigger the physician/lab to inform the Hawaii Department of Health.
- Hawaii Department of Health (HDOH) investigation starts 24-48 hours after they receive a confirmed case.
- Schools are notified if the HDOH determines a person with COVID-19 (case) was at school while infectious.
- If the school learns of a confirmed case of COVID-19 and has not been contacted by HDOH, school will call HDOH and the Diocese of Honolulu.
- School is required by law to ensure the identified person’s (case) identity remains confidential.
- School will work with both the HDOH and the Diocese of Honolulu and follow all required steps. This includes proper cleaning and disinfection of impacted areas.
- HDOH will call identified “close contacts” to inform them of exposure, provide them with required steps.
- Persons not identified as “close contacts” do not need to be in quarantine and may attend school.
- Each case is different and may require additional information/communication based on details of the case
- Close contacts who develop symptoms of COVID-19 should contact their health care provider and inform them of exposure to an infected person.
- Any person who develops symptoms should stay home and call their health care provider.
- School-wide closure may not be necessary. School will work with the HDOH to determine this and if the school remains open, persons not identified as close contacts may return to school.

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SAS Plans for a Distance Learning Model of Instruction

St. Anthony School will move to a temporary distance learning model if an identified class, grade, campus building, or our entire K-12 school is required to quarantine for a 14-day period. This decision will be made in conversation and guidance from the Hawaii Department of Health (HDOH) and the Diocese of Hawaii on required safety guidelines specific to confirmed and identified case(s) impacting SAS.

The SAS Distance Learning Program will include the following items:

- A common, general school day schedule for K-12 students and staff. Mondays – Fridays with beginning, break and end of day times.
- The time frame of the overall schedule will be consistent from K-12th grade but will vary within the day based on K-5, 6-8 and 9-12 instructional needs and “bell schedule” requirements.
- Families will receive the daily school schedule for their child(ren) including directions for joining each teacher and their classmates via virtual meeting programs.
- The pick-up of any required school resources such as textbooks, workbooks, etc. will be coordinated between school and home via the Main Office. Details of that process will be sent home prior to the start of the designated days and times.
- Teachers will continue to plan, instruct, and interact with your children through the distance learning design and we appreciate your support and guidance for your children so they can attend consistently to gain the maximum benefit of this bridge program.

Our first goal continues to be on campus, in person instruction and we are so thankful for the days and weeks we have had to start this year. We also understand that distance learning may be required at some point and that the length of time may extend past a two-week period. We strive to minimize the disconnect in learning so that students can progress and successfully transition back to school when allowed.

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